



## Incoming Transcript Evaluation Request Form

For Transferring Previously Earned College Credits To SCC

### Instructions:

1. Complete an Admissions Application. We are unable to process evaluation requests if a student has not been issued a Student Identification (SID) Number.
2. Submit applicable official transcripts and/or exam scores (i.e. Advanced Placement, International Baccalaureate) to the Admissions Office. They must be received in a sealed envelope as issued by the originating institution or sent electronically by the issuing institution. Emailed, faxed, unofficial or opened transcripts will not be evaluated.

*Students that attended North Seattle College, South Seattle College or Seattle Vocational Institute do not need to request official transcripts. You do not need to list Seattle Central College. If you have submitted official transcripts to any of the aforementioned colleges, you can contact them to have your records forwarded.*

3. Fill out your information below and submit this completed form to the Registration Office.

Your records will be evaluated for the program that you have selected. Transfer courses will not appear on your Seattle Central College transcript nor will they be included in the calculation of your Seattle Central College GPA. They will be viewable on the degree audit.

Please allow **4 to 8 weeks** for processing. If your records are not on file when this form is submitted, there will be a delay in processing. During remote operations and high volume periods, the turnaround time may be slightly longer. You will receive an email notification when the evaluation has been completed.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Former Names (if applicable): \_\_\_\_\_

Student Identification Number: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Program of Study (from list on next page): \_\_\_\_\_

- Check here if you are not pursuing a degree or certificate but need your math, science and/or foreign language prerequisites transferred in. To serve as prerequisites for future coursework, math and science courses must have been taken within the last three years.

### List Official Transcripts and/or Exam Scores to be Evaluated:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## High School Diploma

High School Completion **HSC**  
High School 21+ **H21**

## College Transfer Degrees

Associate of Arts DTA **0020**  
Associate of Science DTA **0025**  
Associate of Science Transfer Option 1 **0024 \***  
Associate of Science Transfer Option 2 **0026 \*\***  
Associate in Business DTA/MRP **0021**  
Associate in Nursing DTA/MRP **RND**

## Bachelor of Applied Science Degrees

Allied Health *Community Health and Education* **32H**  
Allied Health *CHED Pre-Physician Assistant* **32H**  
Allied Health *Healthcare Services Management* **32H**  
Applied Behavioral Science **38B**  
IT Networking **53B**

## Health and Human Services

Allied Health *Dental Hygiene* **328T ♣ \*\*\***  
Allied Health *Generalist* **328T ♣**  
Allied Health *Respiratory Care* **328T ♣ \*\*\***  
Chemical Dependency **437C ♠**  
Child & Family Studies **402C ♠**  
Early Childhood & Family Studies **402 ♦♣**  
Early Childhood Education **46E ♠**  
Social & Human Services **434 ♦♣**  
Surgical Technology **332 ♣♣**

## Science, Technology, Engineering, Math and Business

Business Technology Management **517 ♦♣♣**  
Database Administration & Development **503C ♠**  
Network Design & Administration **527 ♣♣**  
Programming **515 ♣♣**  
Programming & IT Support **509 ♣♣**  
Web Design **524 ♣♣**  
Web Development **507 ♣♣**

## Seattle Culinary Academy

Culinary Arts **850 ♦♣♣**  
Specialty Desserts & Breads **847 ♦♣♣**

## Seattle Maritime Academy

Marine Deck Technology **806D ♠**  
Marine Engineering Technology **806E ♠**

## Wood Technology Center

Boat Building & Repair **736 ♦**  
Cabinetmaking & Architectural Woodworking **877 ♦**  
Carpentry **745 ♦**

**Please note:** The following programs do not require external credits or a transcript evaluation request submission.

Apparel Design & Development ♦  
Care Navigation & Coordination ♠  
Dental Assisting ♠  
Graphic Design ♦

Medical Assisting ♠  
Nursing Assistant – Certified ♠  
Pre-Apprenticeship Construction Training ♠  
Visual Media ♦

### Legend

**DTA** Direct Transfer Agreement  
**MRP** Major Related Program  
\* Option 1 focuses: Biological Sciences, Chemistry,  
Earth Sciences, Environmental Sciences, Geology.  
\*\* Option 2 focuses: Atmospheric Sciences, Computer  
Science, Engineering, Physics.

\*\*\* Completion of the Allied Health AAS-T on the  
Dental Hygiene or Respiratory Care track segues into  
their respective Allied Health BAS degrees.  
♦ Associate of Applied Science (AAS)  
♣ Associate of Applied Science Transfer (AAS-T)  
♠ Certificate