

SERVICE-LEARNING YELLOW PAGES PLACEMENT SITE

Updated: 9/24/2021

Name of Agency: Pike Market Food Bank
Volunteer Site Address: 1531 Western Ave S, Seattle, WA 98101
Mailing Address: 85 Pike St #200, Seattle, WA 98101
Agency Hours: Roughly 9-3 M-F
Contact: Emma Sadinsky
Phone: (206) 369-3547 **Fax:** N/A
Email: volunteers@pmsc-dtfb.org **Website:** <https://www.pmsc-fb.org/food-bank>
BEST WAY TO APPLY (phone, e-mail, drop-in): Email. No drop-ins accepted.

Agency Description:

We provide groceries to those who need it in the downtown and Pike Market area. We strive to be a reliable, stable food resource for anyone in our community.

Position Descriptions:

Donation Pick-Up Assistant (2) – On site, Wednesday 11-12:30pm, Tues/Thurs 10-11:30
Help us pick up, process and sort donations from Pike Place Market. Minimum commitment is a 1.5 hour recurring weekly shift. (Wed start time has some flexibility, contact Volunteer Coordinator for accommodations.)

Data Entry (1) – On site, Flexible Schedule

Need assistance with some data entry tasks to help us develop more comprehensive digital records. Must be done on site; no materials can leave the food bank. Hours flexible within our normal M-F 9-3 hours. **Minimum commitment of 20 hours total**; minimum shift of 2 hour blocks.

All On-site roles require:

- Proof of vaccination (physical card, picture of card, or online verification)
- Face Mask
- Closed-Toed Shoes

Goal: Support Pike Market Food Bank's mission through specified roles and activities that interact or play a supporting role of our core operations.

End Product: Help PMFB support our community with respect and dignity by providing nutritious food.

Days and hours students can serve in this position: Flexible, dependent on role.

Supervisor hours for check-ins and guidance M-F 9:00-3:00

Minimum time commitment required of volunteers: Listed with specific role.

What qualities, abilities and skills are important to your agency?

- Can work independently
- Willing to work with others
- Able to stand on feet for long periods of time

Language skills useful to this project: English, Chinese, Russian, and/or Vietnamese

Is volunteer orientation provided? Yes

Length of time students should budget for it: 30-45 minute as part of first shift. Contact the Volunteer Coordinator to inquire if and how this will affect your first day scheduling.

Is volunteer training provided? Yes

Length of time students should budget for it: Within normal shift time

Is on-site supervision provided? Yes

Number of Service-Learning position available per quarter: 3-4

**Please return to: Service-Learning Program, Seattle Central College,
1701 Broadway, BE1117, Seattle, WA 98122**