



## PETITION FOR UNDERAGE ADMISSIONS INFORMATION SHEET

Underage students who wish to register for a course at Seattle Central College will meet the following mandatory criteria:

1. Must be under 18 years of age and have attained at least high school junior standing by the *start* of the quarter in student is seeking admission
2. Must have current H.S. cumulative GPA of 2.0 (if lower, may be reviewed on a case-by-case basis)
3. Have not completed high school or a GED
4. Not enrolled in Running Start

Qualified underage students must complete the following steps before meeting with the Running Start Manager and/or Curriculum Advisor. These steps are not optional:

1. Complete a Seattle Central College admissions application.
2. Take the placement test for English and math, placing into no lower than ENGL&101 and MATH 084 respectively.
3. Complete the underage petition form, obtaining all required signatures; must be done quarterly.
4. Write a letter detailing specifically why permission to enroll at Seattle Central College is being sought. This letter must be written by the student and should specify which course is to be taken as well as why this educational need cannot be met elsewhere.
5. Obtain an official transcript from current high school showing GPA of 2.0 or higher.
6. Meet with the Running Start Manager, or in the event of that person's absence, the Running Start Curriculum Advisor.

### NOTES:

- Underage students will be admitted on a quarter-by-quarter basis. Students will be expected to maintain a 2.0 GPA at SCCC in order to continue attending Seattle Central College as an underage student.
- The petition form must be submitted each quarter until student has reached the age of 18 or has graduated high school.
- Students under the age of 18 years of age are **NOT ELIGIBLE** for financial aid.

### **Students and Parents need to be aware that Seattle Central College:**

- Is an institution of higher learning, and as such, is an adult environment.
- Makes no special allowances or accommodations to students because of their age
- Does not grant parental access to a student's educational records without the written consent of the student.
- Holds all students accountable to the same high academic and disciplinary standards.

Seattle Central College reserves the right to request additional information and/ or deny any underage petition. The terms and conditions of this petition are in compliance with Policy 305.



**UNDERAGE PETITION FORM**

**Part I – To be completed by student each quarter while underage**

Last Name	First Name	MI	High School
Street Address	City	Phone Number	
Birth Date (ID is required to validate age)	Email	ctcLink ID	

**Part II – To be completed by parent/guardian each quarter**

I hereby give permission for \_\_\_\_\_ to enroll in the above classes at Seattle Central College and agree to be responsible for the cost of tuition, books, supplies and all other fees.

I understand that my child will be attending college with adults and that the College cannot provide supervision or safeguard students outside of the classroom.

\_\_\_\_\_  
Parent/Guardian Signature Date

**Part IV – To be completed by Running Start Manager or Running Start Curriculum Advisor**

Quarter and year student accepted:  
Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Winter: \_\_\_\_\_ Spring: \_\_\_\_\_

\_\_\_\_\_  
SCCC Signature Date