Group Evaluation Form

# Description

Similar to the self-evaluation form, this is an evaluation form that groups can use together to reflect on their experience working together. The evaluation form should ask groups to reflect on their experiences with: establishing and adhering to group norms, establishing roles and responsibilities, outlining elements of the project, setting and adhering to due dates, seeking participation from all members, showing respect, and managing conflict. Note: This tool should be closely connected to the group work checklist.

# Why Have Groups Complete Evaluations

Group evaluations provide a valuable opportunity for students to reflect on the collaborative process with their teammates. The group evaluation form asks students to identify their groups’ areas of strength and opportunities for improvement. The group evaluation form provide teachers with a window into a group’s process.

# How to Use the Group Evaluation Form

Faculty can ask groups to complete the group evaluation form following a group project or task. Students can talk through each item on the list, determining whether each item was an area of strength for the group or an area of improvement. The form provides spaces where students can share examples of their success and suggestions for improvement.

This could be a form that groups fill out together, or it could be filled out individually to reflect on the group process.

Students should fill out the form as appropriate. It’s ok to leave items blank.

# Connection to Seattle Central Learning Outcomes

Self-evaluating collaborative skills contributes to student development in the following College-Wide Learning Outcome:

Collaborate: Work effectively with others to learn, complete tasks, and pursue common goals:

* Identify problems and create action plans
* Apply understanding and knowledge of group process
* Pursue and critically evaluate different social and cultural perspectives
* Manage conflict productively

# How do Students Demonstrate that they have Achieved these Learning Outcomes?

Students rate themselves on each skill and provide a narrative to explain their self-assessments.

Group Work Group Evaluation Form

Consider your experiences working as a group. Share examples of how your group’s success and areas for improvement for each aspect of effective collaborations.

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| **We made group norms and stuck with them** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **We made plans and decisions as a group** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **Everyone in the group had a role and/or tasks** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **We created a schedule to complete our work and stayed on schedule** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **We designed the activity/project so that all members had the opportunity to participate** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **Everyone participated at the expected level** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **When conflict arose, we were able to navigate it** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **Group members communicated respectfully and effectively with each other** |
| Examples of how we succeeded at this: |  |
| Suggestions for improvement in this area: |  |

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| **We learned some things about group process and cultural norms** |
| Examples: |  |