

You are being asked to complete this form because you are a leader on an initiative or project related to Seattle Pathways.

This is a tool to ensure that efforts are connected, leveraged, and unduplicated, and may be shared with the College or District.

Initiative Name: DSP		Completed By: Kaitlin McClanahan		Date: December 4, 2019 July 9, 2019	
Pathways Work Group? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Brief Description: Creating a Directed Self Placement tool for students to use to place into English courses.			
Project Status (check below):					
<input checked="" type="checkbox"/>	On Track: Project is on schedule	<input type="checkbox"/>	Off Track: Project won't meet deliverables if action not taken		
<input type="checkbox"/>	On Hold: Project can't move forward until a decision has been made by another party	<input type="checkbox"/>	At Risk: Project is behind schedule		
Milestones and accomplishments during past month:	Desiree has continued to create and revise the pilot DSP tool in Formstack. We have been able to get together to provide feedback on the tool as a work group, from which revisions have been made.				
Issues for Immediate Attention:	Organizing as a group to plan and implement the tool for a pilot group of BTS students.				
What is happening or needs to happen?	Professional Development: Awareness of the tool and why we are using it – group talking with faculty outside of English about it	Communication: Leads need to organize follow-up meetings to continue to provide feedback on the tool	Employee Engagement: Central DSP Committee needs to meet		
Other Notes? Next Steps? Timelines?	Plan our next meeting time and place.				