



## College Council

March 16, 2021 | 3:00pm – 5:00pm | Zoom

### DRAFT MINUTES

#### Members Present:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Branstad, Jenni       | <input checked="" type="checkbox"/> Lane, Bradley       | <input checked="" type="checkbox"/> Thomas, Carey    |
| <input type="checkbox"/> Bukair, Sara                     | <input checked="" type="checkbox"/> Lipscomb, La Shonda | <input checked="" type="checkbox"/> Thurston, Emily  |
| <input checked="" type="checkbox"/> Chin, Jacob           | <input checked="" type="checkbox"/> Nakamura, Gina      | <input type="checkbox"/> Whitsitt, Joni              |
| <input type="checkbox"/> Dwyer, Johnny                    | <input checked="" type="checkbox"/> Relatado, Blaine    | <input checked="" type="checkbox"/> Wilkie, Dawnelle |
| <input type="checkbox"/> Edgar, Christine                 | <input type="checkbox"/> Roque, Alex                    | <input checked="" type="checkbox"/> Williams, Willie |
| <input checked="" type="checkbox"/> Edwards Lange, Sheila | <input checked="" type="checkbox"/> Rutherford, Kay     | <input checked="" type="checkbox"/> Yazici, Ton      |
| <input checked="" type="checkbox"/> Ferris, Lincoln       | <input type="checkbox"/> Ryan, Julia                    |  |
| <input checked="" type="checkbox"/> Harden, Yoshiko       | <input type="checkbox"/> Selfe, Robert                  |  |
| <input checked="" type="checkbox"/> Harris, Adria         | <input checked="" type="checkbox"/> Tang, Alexander     |  |

#### Agenda Items:

##### Zoom Etiquette

Carey Thomas

##### Land Acknowledgment

Blaine Relatado

##### Welcome & Opening Activity

##### Approve College Council meeting minutes from January 2021

Approved by 7

##### District College Council Presentation

**Presenters:** Jim Jewell- North & Larry Cushnie- South

The team presented the proposal to create a district college council. The council would have a similar relationship with the Chancellor's office as current college councils have with their President's office. The council would operate as a participatory governance acting under the advisement of the Chancellor's office. The council will have members from each of the colleges existing councils and the college community representing students, faculty and staff.

The proposed district council is supported by North and South colleges. Seattle Central College was a split decision with half in favor and half opposing.

##### Items from Board of Trustee's Meeting

##### Budget

**SEL-** The board is in the process of developing the 2021/2022 budget. In a work session the discussion about the projected fees and revenue a best-case revenue expectation is still \$14 million less than fiscal year 20/21.

Teams have been working on a best, worse and average of what the board thinks will happen in the 21/22 budget. Best case the budget stays flat, no increases. The worst case is that there is a continued and significant decline.

With the total revenue expectation of \$14 million less than what is in this year's budget. The board had a philosophical conversation about how much of the reserves or how much of the one-time only federal stimulus money to use to solve the deficit. While the college is able to solve it with temporary money the deficit will have to be addressed at some point and the temporary money is allowing the colleges time to figure out how to deal with the \$14 million deficit.

The legislature will be giving the latest revenue forecast for the state. State revenues are better than expected. Many of the proposals that were in the governor's budget such as furloughs for all employees and the equivalent of a 3% COLA will most likely be revisited. Since the revenue forecast for the state is much better than anticipated, the state will not have to dip into the rainy-day fund to balance the budget this fiscal year or next fiscal year

### **Single Accreditation**

**BL-** An external consultant has been hired to help plan and coordinate an assessment. The Chancellor's executive cabinet decided that a task force could help do the work.

This task force, over the next six months, will be devising strategies for gathering input across the entire organization around pros and cons of moving to a single accreditation. The board needed to get the perspective of stakeholders on the advantages and disadvantages of a single accreditation. The task force will create a pros/cons list to give to the Chancellor as he works to prepare information for the board to vote whether the organization should pursue single accreditation.

Although the vote will happen this year, the initially July due date for the task force's work will be pushed back. The first meeting is scheduled to take place at the end of March.

The task force will be comprised of the following:

- 3 Accreditation Liaison Officers
- 2 faculty reps of college curriculum & instruction committees
- 2 reps of college assessment committees
- 1 rep from each college council
- 2 faculty members representing AFT-Seattle or Shared Governance Council
- 1 VP of Student Services
- 1 VP of Admin Services
- 1 Dean or Director of student services
- 1 rep of AFT-SPS
- 1 rep of the classified union
- VC of Academic & Student Success
- AVP of Communication & Strategic Initiatives

### **ctcLink Conversion Debrief**

**SEL-**The Seattle College District went live and it has been a ton of work for everyone front lines. There are a lot of challenges that we are hearing about as the district is implementing the new system.

### **Challenges**

Permissions -full access to items needed to do their work  
Enrollment for students  
Course evaluations  
Password and login for students  
Registration access codes  
Financial-tuition payment & distribution of funds  
Confusion with difference of ctcLink & My Central

For student access codes. Advising has those access codes faculty do not have access codes. If the student is asked for an access code, it means that they don't show the right prerequisites and they need to see an advisor. Course evaluations are not happening through ctcLink.

The login that a student would have to get a course evaluation would be different than their ctcLink login. District HR and the web team are coordinating course evaluations. VP of Instruction will follow up with the regarding login. My Central is still live but students cannot register for classes. My Central may be sun setted

On student financials, there was a coding issue that prevented students from paying tuition. Bank mobile is working to distribute funds to students. Neline service used for payment plans is not working for all. All issues are in the process of being solved.

## **College Council Workgroup Updates**

### **Resource Allocation**

Last year the resource allocation committee presented thirteen principles to leadership. This year the committee thought that was too many for meaningful use and narrowed down to five. The committee worked to align the principles with the district strategic budget reduction and future planning task force and the committee's previous principles. Then with each principle there is guidance, advice and examples, based on Central's strategic and operational plan, of what this budget principle really means.

### **Five Principles**

- Prioritize students and student learning
  - Supporting the Guided Pathways goal in the operational plan.
  - Responding to the changing needs of students by aligning high-quality instruction with current and up-to-date technology.
  - Using one-time funding sources to support the tech needs of students, faculty, and staff during remote operations.
  - Supporting safety and security initiatives that prioritize community wellness, harm reduction and proactive safety measures.
  - Prioritizing students' needs when considering program closures or combining programs across the district.
- Remain true to Seattle colleges strategic plan and our critical historic role in the community
  - Pursuing system integration where it can enhance educational opportunities for students.
  - Promoting and funding educational initiatives that increase retention and graduation of all students, especially those who have been historically under-served.
  - Prioritizing long-term goals of the college and our role in the community when considering budget changes.
  - Establishing and developing creative, sustainable community partnerships across all sectors (business, industry, government, the arts).
- Center equity diversity and inclusion and resource discussions
  - Using racial-equity decision-making tools when making resource allocation decisions.

- Working in collaboration with Office of Equity, Diversity, and Inclusion to review current fiduciary decision-making processes and create more transparent, equity-based models for future decisions.
- Prioritizing the development of antiracist and EDI knowledge, skills, and abilities across all levels of faculty and staff.
- Promoting and funding programs and initiatives that center on equity, social justice and critical race theory, and the eradication of institutional and structural inequities.
- Invest in the core of what we do
  - Practicing strategic enrollment management, enhancing the services that prospective students receive from the institution.
  - Revitalizing curriculum and developing new degrees to increase enrollment.
  - Increasing the level of services that support the enrollment and retention of all students.
  - Seeking alternatives when considering any reductions in force.
  - Establishing and funding operational goals that result in standardized management and business practices across the college.
  - Considering high-cost professional technical programs and programs that do not lead to a degree or certification first for budget cuts and program closures.
- Protect Seattle colleges' strength and long-term fiscal viability
  - Reducing reliance of reserves to balance the college's operational budget.
  - Assessing reductions on a case-by-case basis, avoiding across the board reductions.
  - Standardizing resource allocation practices across the college.
  - Pursuing new revenue streams that are in line with our Operational Plan.
  - When considering new sources of revenue, prioritizing long-term fiscal viability and re-establishing in-person instruction and student services.

These principles need to go on to the leadership team this month to build budgets in March and April. College Council approved the five principles to be given to the leadership team.

### **Strategic Planning**

At beginning of Winter quarter, the strategic planning committee hosted public forums for faculty and staff. Those forums were well attended and the committee received great feedback on what to update and change in the operational plan.

Edits were made to the plan and sent out to the campus community for a final opportunity to give feedback via an anonymous link. Erin Lewis was asked to review the plan from an EDI prospective and committee will visit with the student voices focus group to get a student perspective.

One last round of edits will happen with feedback from the council. Once there a consensus the final version will be given to the leadership team.

### **Critical Issues**

There will be six student focus groups will take place the week of April 19. The group is working on contacts throughout the College to help with marketing for those focus groups. At this time, the facilitators and note takers have been assigned to most of the groups.

### **Focus Groups:**

- Running Start
- 1<sup>st</sup> Gen/ Trio/ Mesa
- Accessibility Resource Center
- BTSD
- Veterans

- Students that are parents

### **Student Services**

#### S&A fee for international students

Student governments across the colleges have met to talk about international students paying S&A fees. Historically, international and running start students do not pay any fees for services. In the past, the international program would support the services to help offset the cost, but, with the decline in international student enrollments that support has gone away.

To begin to charge international students a fee the student government would have to make a proposal for the fee. Then that would have to go through President cabinet and ultimately go to the board of trustees for approval. The fee would have to be a district wide agreement and the charge will happen annually at the start of the academic year.