



# Secure Funding

Use this Checklist to Track Your Progress and Ensure Funding for Your Education is Secure

## BEGIN FINANCIAL AID PROCESS

The FAFSA & WASFA application is required for financial aid across the college and allows staff to evaluate your eligibility for all aid programs offered.

- Determine whether I should fill out FAFSA or WASFA (fill out only one)
- [Fill out FAFSA as soon as possible\\*](#)
- OR**
- [Fill out WASFA as soon as possible](#)
- [\\*check out our resource page for tips to fill out the applications](#)
- Receive immediate confirmation email from FAFSA or WASFA
- Receive a "Welcome" email from the Financial Aid Office that shares my next steps (Once my application is submitted and I have been admitted with a student ID, this email should arrive in 7-10 days)
- Look for the Bank Mobile refund setup email, and be sure to activate an account  
Receiving a refund? Use it for books and supplies
- [Complete any steps the Financial Aid Office identifies in email by the quarterly deadline](#)
- [Use my Financial Aid portal in ctLink Student Center to submit any remaining forms](#)
- Receive email from Financial Aid Office with eligibility (or check ctLink Student portal)

FAFSA / WASFA

FAFSA / WASFA

## ELIGIBILITY REQUIREMENTS

Not every program qualifies for Financial Aid, so check to make sure you are eligible.

- Is my program of study eligible for financial aid?
  - All two-year degree programs including AA, AA, or AST
  - Certificate program of at least one year (three quarters)
- What would make a program not eligible?
  - Certificate or program that is 1-2 quarters long
  - If you are uncertain your program is eligible, check with Financial Aid Office

ELIGIBILITY

ELIGIBILITY

## EXPLORE OPTIONS

Don't wait for FAFSA/WASFA Application Results. Get started exploring funding options early. Explore other potential funding sources and solutions on the "Enrollment and Funding Page"

- [Check out Scholarships](#)
  - [Learn about Workforce Services](#)
  - [Explore Financial Aid Options](#)
  - [Contact Financial Aid for Veteran Benefit Details](#)
  - [Understand payment plans as a monthly payment "back-up plan"](#)
  - Have employer vouchers or 3rd party payments? Let the Financial Aid Office know ASAP
- Other financial support programs:
- [Consider applying for Supplemental Nutrition Assistance Program \(SNAP\) benefits](#)
  - [Consider applying for ORCA Lift for reduced fare on regional transit](#)
  - [Review tax credits available to students regardless of employment status](#)

EXPLORE

EXPLORE

## HEALTHY HABITS

Stay empowered in managing your resources. Make it a habit to reduce stress. Before every quarter starts and before every quarter ends:

- Estimate all my costs for the quarter:
  - [Use the net cost calculator](#)
- Understand my Financial Aid award:
  - Read the eligibility notification carefully
    - How much money was I awarded? \_\_\_\_\_
    - For which quarters did I receive funding? \_\_\_\_\_
    - Are there requirements to remain eligible (ex: # of credits, GPA)? \_\_\_\_\_
  - Check my Financial Aid portal days before the beginning and end of every quarter
  - Contact the Financial Aid Office if anything changes or I see something unexpected
    - \*Financial Aid always awards students the maximum amount of funds possible
    - \*\*Unfortunately there is no way to increase the amount awarded
- Calculate what costs remain:
  - Student portal in ctLink should show if there are any remaining tuition and fee costs
  - Remember to consider other costs (that won't appear in the ctLink Student Center)
- How will I cover the remaining costs?
  - Know what deadlines apply to my situation
    - tuition deadlines (pay before deadline to prevent being dropped from my classes)
    - drop/refund deadlines (when can drop my classes and still receive a refund?)
  - If interested in paying remaining tuition in installments- apply for a payment plan early on

HABITS

HABITS

## CONTACT US

Have a Question or Concern regarding:	Department to Contact:
Tuition + fee amounts and deadlines	<a href="#">Tuition Office</a> 206.934.4108
Tuition refund deadlines	<a href="mailto:Cashier.Central@seattlecolleges.edu">Cashier.Central@seattlecolleges.edu</a>
Payment plan (pay it off over time)	
FAFSA / WASFA application	<a href="#">Financial Aid Office</a> 206.934.3844
Financial Aid eligibility process	<a href="mailto:FinancialAid.Central@seattlecolleges.edu">FinancialAid.Central@seattlecolleges.edu</a>

CONTACT

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## ANTICIPATE DEADLINES

- Keeping track of deadlines can get confusing- be sure to reach out and ask questions early on.
- [Learn about refund periods](#)
  - For employer vouchers and 3rd party payments: contact Financial Aid ASAP
  - If I have received any financial aid award, the remaining tuition and fees need to be received by "end of 100% refund period"
  - [Learn about the deadlines for payment plans early if I'm thinking of using one](#)

DEADLINES

DEADLINES

## FINANCIAL AID GLOSSARY

- FAFSA- the Free Application for Federal Student Aid is used by most students for federal grants, work-study, and loans. This application is used as a baseline for most financial aid.
- WASFA- the Washington Application for State Financial Aid is for students who do not file a FAFSA. A student should complete the WASFA if they are undocumented or do not qualify for federal financial aid because of their immigration status.
- Portal- an online account access page which requires a login and contain personal info

GLOSSARY

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