



# CAREER PLANNER - GETTING STARTED

## STEP-BY-STEP GUIDE FOR COLLEGE STUDENTS

### Create an Account **(skip this step if you have already created an account)**

If you haven't created an account for Career Planner, go to

[seattlecentral.schooldata.net/public/#/create-account](http://seattlecentral.schooldata.net/public/#/create-account)

The screenshot shows a web form titled "Account Creation". It contains three input fields: "Email Address (required)", "First Name (optional)", and "Last Name (optional)". Below the fields is a blue button with a checkmark icon and the text "Create Account".

Enter your college email address, and your first and last name, then click



You will receive an email with instructions for setting your account password.

### Log in to Career Planner

Go to [seattlecentral.schooldata.net/cp](http://seattlecentral.schooldata.net/cp)

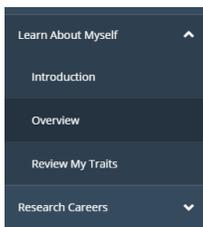
Log in with your college email address and the password you created. If you forget your password, click the Reset Your Password link

The screenshot shows the login page for SchoolData.net. It features a "Welcome to SchoolData.net" header with the logo. On the right, there are three input fields: "District" (pre-filled with "Seattle Central College"), "Username or Email", and "Password". Below the fields are four links: "Reset Your Password", "Activate Account", "Unlock Your Account", and a blue "Sign In" button. A red arrow points to the "Reset Your Password" link.

The Interests survey asks you to rate your interest level in different activities. There are 60 questions in total; all of them must be answered before you can view your results.

## FIND THE SURVEY

1. Log into High School and Beyond
2. Choose **Career Planner** on the left-side menu
3. Choose **“Learn About Myself”**
4. Choose **“Overview”**



5. In the middle box, choose your Interests attempt. You can take the Interests survey up to four times, so click on an open Interests **Attempt** to get started.



## TAKE THE SURVEY

1. To answer the questions, click an icon to choose whether you would  like doing the activity,  dislike doing it, or you are  not sure.
2. You can go back a question or skip to the next one by clicking on the < and > buttons.
3. When you've answered all 60 questions and the progress bar is full, the "See Results" button will appear. Click  to see your results.

## VIEW YOUR RESULTS

1. The Results page will show your Top 3 **Occupational Personality Types**, with the most compatible occupational personality type listed first.
2. The right side of the screen will list careers in your Top 3 Career Areas. **Click on hearts**  to save a career to your favorites, or click on a career name to learn more about it.
3. Click on the "**Learn about personality types**" link to learn more about your results.
4. To review or change your answers, click "Review Answers" to go back.

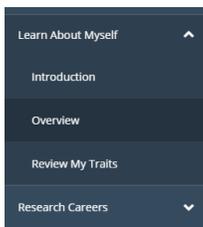
<b>Realistic</b> <span style="float: right;">(see all)</span>
♥ Agricultural Inspectors
♥ Agricultural Products Gr

# CAREER PLANNER - SKILLS SURVEY

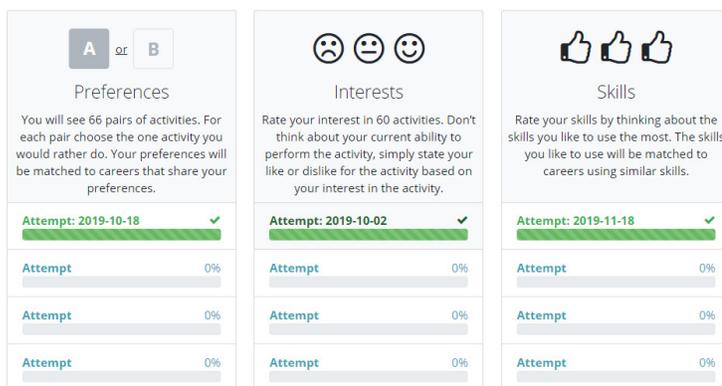
The Skills survey asks you to choose 6 skills you like to use a lot, 12 skills you like to use almost as much, and 24 other skills you enjoy using. You must rank 42 skills to receive your results.

## FIND THE SURVEY

1. Log into High School and Beyond
2. Choose **Career Planner** on the left-side menu
3. Choose **“Learn About Myself”**
4. Choose **“Overview”**



5. In the third box, start a Skills survey. You can take the Skills survey up to four times, so click on an open Skills **Attempt** to get started.



## TAKE THE SURVEY

1. To choose the Skills you like to use most, drag 6 skills to the  box
2. Drag the 12 skills you like using almost as much to the  box and 24 other skills you enjoy using to the  box.



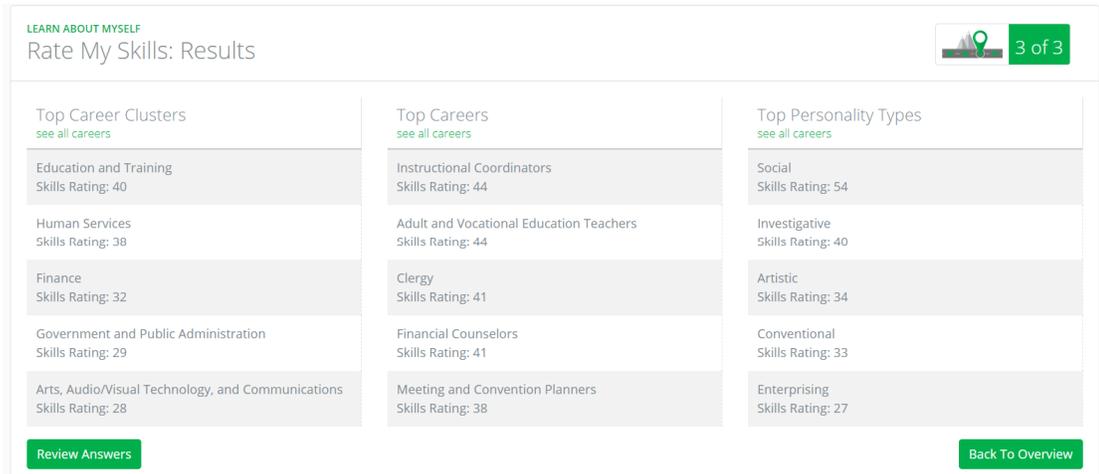
- When you've moved all 42 skills to the boxes, the "See Results" button will appear. Click

[See Results](#)

to see your results.

## VIEW YOUR RESULTS

- The Results page will show your Top Career Clusters, Top Careers and Top Personality Types, with the most compatible items at the top.



Top Career Clusters <a href="#">see all careers</a>	Top Careers <a href="#">see all careers</a>	Top Personality Types <a href="#">see all careers</a>
Education and Training Skills Rating: 40	Instructional Coordinators Skills Rating: 44	Social Skills Rating: 54
Human Services Skills Rating: 38	Adult and Vocational Education Teachers Skills Rating: 44	Investigative Skills Rating: 40
Finance Skills Rating: 32	Clergy Skills Rating: 41	Artistic Skills Rating: 34
Government and Public Administration Skills Rating: 29	Financial Counselors Skills Rating: 41	Conventional Skills Rating: 33
Arts, Audio/Visual Technology, and Communications Skills Rating: 28	Meeting and Convention Planners Skills Rating: 38	Enterprising Skills Rating: 27

[Review Answers](#) [Back To Overview](#)

- To review or change your Skill rankings, click "Review Answers" to go back.