



# SEATTLE COLLEGES

Central · North · South

## College Council

April 22, 2020 | 3:00pm – 5:00pm | Zoom

### Minutes Approved

#### Members Present:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Blodgett, Angela      | <input checked="" type="checkbox"/> Harris, Adria       | <input type="checkbox"/> Rutherford, Kay             |
| <input checked="" type="checkbox"/> Chin, Jacob           | <input checked="" type="checkbox"/> Harris, Michael     | <input checked="" type="checkbox"/> Thomas, Carey    |
| <input checked="" type="checkbox"/> Conley, Chris         | <input type="checkbox"/> Jacobs, Anna                   | <input checked="" type="checkbox"/> Thurston, Emily  |
| <input type="checkbox"/> Edgar, Christine                 | <input checked="" type="checkbox"/> Lane, Bradley       | <input checked="" type="checkbox"/> Williams, Dawn   |
| <input checked="" type="checkbox"/> Edwards Lange, Sheila | <input checked="" type="checkbox"/> LéZheo, Kao         | <input checked="" type="checkbox"/> Williams, Willie |
| <input checked="" type="checkbox"/> Eshwar, Naina         | <input checked="" type="checkbox"/> Lipscomb, La Shonda | <input checked="" type="checkbox"/> Yoo, Jung Ha     |
| <input checked="" type="checkbox"/> Ferris, Lincoln       | <input checked="" type="checkbox"/> Nakamura, Gina      |  |
| <input checked="" type="checkbox"/> Harden, Yoshiko       | <input checked="" type="checkbox"/> Nikolic, Vukasin    |  |

#### Agenda Items:

##### **Zoom etiquette**

Kao LéZheo

##### **Land acknowledgment**

Adria Harris

##### **Welcome**

Kao LéZheo

##### **Approve College Council minutes from January 2020 meeting**

Minutes are approved by a count of 13

##### **College Council workgroup updates**

BL-Resource Allocation

The resource allocation and strategic planning meeting was cancelled at the end of Winter quarter due to and emerging pandemic and the shift into remote emergency operations. The 2020/21 budget was submitted to the Board of Trustees using the information provided for the budget forum in January taking a cut-based budget factors that we had enumerated and that the managers of budgets proposed to Vice Presidents.

The work is not done. The Washington State Office of Financial Management stated there are a couple of factors that may require revisions to the budget for next year. The biggest factor due to the slowdown in the economy, the state is predicting less revenue than anticipated.

Guidance from the Office of Financial management to help in planning possible scenarios.

- All new money for several initiatives like guiding Guided Pathways and certain high demand faculty salaries will go away.

- A 10 percent budget cut in the state allocation to the college.
- Assume both one and two will happen.

Plans have not been made at this time. Cuts will mean several millions of dollars. The Board of Trustees has a meeting soon and they will see the budgets for next year, before the pandemic. A continuing resolution that the board will be presented with that will be to allow the college to move forward with the current budget and give them the authority to take a couple of months to work on a revised budget with the scenarios in mind.

#### **KL- Will the Care Act effect the budget?**

Care Act is a federal funding relieve package given to higher ed to help with effects of pandemic based on students' financial aid eligibility. SCC will receive 3.2 million half will go directly to students and the other will have to be used for pandemic related expenses.

- Seattle Central currently has received 1.6 million of the package
- Will be used for student emergency aid using current requirements used by Student Support Services
- Plan to use the money until end of the year

SEL-This is a onetime only money that is the rational of spreading it to the end of the year to be used to address issues directly related to pandemic not investments.

**AH- If students fill out a FAFSA, or they're in the financial aid system, they'll get a disbursement of funds to them, at least for spring quarter.**

**What happens to those students who are basic skills or already have a bachelor's degree. Will they still get funding? How will that work?**

YH-those students that are not served through the FAFSA system can apply for emergency funds through Student Support Services. Criteria is already in place will be used to determine how the funds will be distributed

SEL- we are receiving more direction from DOE all the time-thing change.

VN-How can we get all the information in one place and out to those who need it?

YH- communication plan is being formulated.

BL-Enrollment update 90% of 2019 Spring Quarter with withdrawals

YH-Critical Issues

During subcommittee meeting next week we will discuss how to share finding of the groups. Where do we see the project going?

NE-

- 9 focus groups happened -one asked to continue. The group targeted black and AA males were not well represented- will partner with Fellow Friday.
- 45 students total
- Similar results as last year
- Pathways will make things easier for students

- TRIO had a good experience and appreciated one on one support.
- New Orientation was not helpful.
- Tour is helpful

Take away is that Instructors are play a big part in the experience

VN-Student ASC support the focus groups in budget (\$2,000) and would like to stay involved.

NE-We want to move the student voices project outside of College Council so that we can keep critical issues available to deal with emerging issues.

**KL- With change in remote ops and eLearning are the focus group questions still relevant?**

NE- Yes. Questions revolve around student services.

NE-Strategic Planning

I met with the people on the Strategic Planning Committee to touch base and discuss how we can move forward with our strategic planning process and kind of keeping up with the action plan in the way that will that be easily accessible for those how are interested.

**Central Radar**

SEL-Incident Command Team Update (Executive Leadership)

The college does have what we call an incident command team that follows federal guidelines for any emergency response and who's on that team. And then we supplemented that with our E learning and director with our registrar and others as we were moving to remote operation.

The Incident Command team started meeting twice a week the last week in February. The district has the same kind of incident command and that has been supplemented with technology folks and Environmental Health and Safety, the environmental health and safety officer also sits on the campus incident command team. They meet three times a week. I am on the statewide President's emergency response team that meets three times a week.

All of these groups, we are tasked to respond to the emergency figure out what policies and support instructions are needed to keep the campus operations going in this remote term. Some of the things that we have had to decide very quickly about was Spring quarter and how to move all of our services online quickly at the end of Winter quarter.

What kind of technology and would we need to provide to staff and students to allow them to continue in remote operate and how would we get that technology into the hands of students and staff. Other concerns were cleaning protocol for staff. Moving into Spring Quarter what would what would remain open-before the Governor's shut down order

Contingency plans are moving forward. Currently the plans are to reopen May 5 to limited operations. Everything that is started online will continue to stay online and only those face to face that require accreditation or some kind of certification will be allowed to continue face to face after the Governor's orders lifted.

Incident Command team is dealing with all these things now. The team is looking at phasing. When the order is lifted certain criteria has to be in place, such as, social distancing, cleaning protocols and personal protective equipment. If the phase reopening in May to limited operations with very few people on campus. The big question for us is whether the governor will include higher education in the phase one. The White house put out the phases and criteria by which we would get the country back moving. Washington state will develop its own. We as a state system are asking that higher education be included in the first phase, meaning, when he opens the economy back up in May, that we would be allowed to have at least that limited face to face instruction for those programs that require it for accreditation or for clinical purposes.

It changes daily however, we know that the criteria on both at the national level and locally is the availability of testing and the ability to trace contacts and we are not there yet. We have a communications plan so we're continuing to think as a team, both at the campus level and at the district level about what we need to be communicate to students, staff and faculty. Also, trying to manage everything that is happening and then look forward to what we're going to do in Summer and in the Fall. We are not there yet. We're really waiting to see what our governor rolls out in terms of when he's going to lift the stay home order and whether we're going to be in phase one or not. There are questions up in the air and we are continuing to work with our unions to make sure that we are getting their input and also making sure that we're following the collective bargaining agreements.

**KL-Pro and Cons of being in phase 1. Do the students have more access to campus?**

It will be limited. Fully reopening the campus is a way off. Even if in Phase one it will be very limited. Pros in being in phase One will be the face to face instruction that is needed can meet.

**KL-If in Phase one will the college provide PPE of the staff?**

It will but the colleges gave their gear away at the beginning of the crisis. BL-Opening the campus to everyone is not going to happen any time soon.

**AL- Faculty Librarians – Email communications proposal**

Asking for support of the district librarian's proposal to revoke policy to 281 which is the email policy that was implemented in March of 2017 that removed staff and faculty members ability to email each other on our system wide distribution list. 10 agreed to table it until next meeting.