

Agency Agreement

Seattle Central College
Service-Learning Program
1701 Broadway, SAC 350
Seattle, WA 98122
(206) 934-6997

As a partner in Service-Learning with Seattle Central College, you agree to read the Agency Manual and provide the following:

- Orientation, training, and supervision
- If state regulation requires a background check, the agency will provide the necessary forms training and/or coordination for the Seattle Central College service-learner to receive the "check" in its entirety
- A description of the skills needed for service-learning students within your agency
- A clear outline of the assigned work, including expectations, requirements, and responsibilities of the service-learner
- A safe and appropriate work environment
- Appropriate liability insurance coverage, in the event of injury to the student at the training site or in the execution of training responsibilities
- Release of liability: The student and agency/organization agree to waive any and all claims that may arise against the college, its officers, agents, or employees in connection with the service-learning program and participation therein
- An evaluation of the student on the provided form (Agency Evaluation of Service-Learning Student)
- General feedback on the form provided (Agency Evaluation of Volunteer Services)