

## Running Start Fee Waiver Request Form

While Running Start is a tuition-free program, students are typically responsible for fees. If these costs present financial hardship, you may be eligible for a fee waiver. To apply for a fee waiver, complete this form, attach the necessary documentation (detailed below), and email photos or a scanned copy of the form and documentation to [RSEVF.central@seattlecolleges.edu](mailto:RSEVF.central@seattlecolleges.edu). This form has three sections: student information, eligibility, and terms. It is also available digitally on our website. If you need help with any part of this form, please contact the Running Start office.

### Section 1: Student Information

First name	Last name	
ctcLink Number (Seattle Central ID #)		
Email address		
High School	Graduation Year	
Primary High School Counselor		
Address Line 1		
Address Line 2 – if applicable	Zip Code	State

## Section 2: Eligibility

To be eligible for a fee waiver, students must meet **one** of the following criteria. Please check the box to indicate which criteria you meet and which documentation you will provide.

Eligibility Criteria	Acceptable documentation
Eligible for Free or Reduced Price Lunch within the last five years.	A copy of your school district's FRPL verification letter
Current recipient of state or federal assistance funds	A copy of DSHS award letter verifying eligibility for TANF or Basic Food/SNAP benefits, Apple Health card and photo ID, HUD Housing award letter, or Medical Identification Card (medical coupon)
Foster youth	A letter from your high school or school district official certifying McKinney-Vento status or court/DSHS documents verifying foster youth status
Family/household income is less than 200% of the 2025-26 federal poverty level (yearly). <ul style="list-style-type: none"> <li>▪ Household of 1: Less than \$31,920.00</li> <li>▪ Household of 2: Less than \$43,280.00</li> <li>▪ Household of 3: Less than \$54,640.00</li> <li>▪ Household of 4: Less than \$66,000.00</li> <li>▪ Household of 5: Less than \$77,360.00</li> <li>▪ Household of 6: Less than \$88,720.00</li> <li>▪ Household of 7: Less than \$100,080.00</li> <li>▪ Household of 8: Less than \$111,440.00</li> <li>▪ Household of 9: Less than \$122,800.00</li> <li>▪ Household of 10: Less than \$134,160.00</li> </ul>	A copy of your/ your guardian's most recent income tax return (pages 1 and 2)
Family/household income is equal to or less than 50% of Washington State 2026 median income (monthly) <ul style="list-style-type: none"> <li>▪ Household of 1: \$3,049 or less</li> <li>▪ Household of 2: \$3,987 or less</li> <li>▪ Household of 3: \$4,295 or less</li> <li>▪ Household of 4: \$5,863 or less</li> <li>▪ Household of 5: \$6,801 or less</li> <li>▪ Household of 6: \$7,740 or less</li> <li>▪ Household of 7: \$7,915 or less</li> <li>▪ Household of 8: \$8,091 or less</li> <li>▪ Household of 9: \$8,267 or less</li> <li>▪ Household of 10: \$8,443 or less</li> </ul>	A copy of your/ your guardian's most recent income tax return (pages 1 and 2)

### **Section 3: Terms and Acknowledgement**

As a Running Start student, I certify that I understand and accept the following terms:

- Fee waiver forms and documentation must be submitted by the Friday before the quarter begins. The Running Start office cannot accept late submissions.
- Fee waivers cannot be applied retroactively. If I owe fees for the upcoming quarter and have not submitted a fee waiver form with documentation by the Friday before the quarter begins, I am responsible for paying the balance. If I owe fees from a previous quarter, I am responsible for paying the balance.
- The fee waiver will only apply to courses already covered by Running Start and will not cover credits more than what my EVF approves, self-paced classes, or classes below 100-level.
- A fee waiver also entitles me to a textbook voucher of up to \$150 per quarter. This voucher may only be used in the Seattle Colleges bookstore for textbooks marked as “required” by instructors.
- I am responsible for non-waivable fees, school supplies for my classes, textbooks outside the bookstore, or costs that exceed the textbook voucher.

Textbook vouchers provided to Running Start students are exclusively for the purchase of required textbooks for the courses in which they are enrolled. Required textbooks are defined by the specific textbooks, workbooks, and/or homework software services instructors list as mandatory for successful completion of the course(s).

Textbook vouchers cannot be used to purchase any other items from the bookstore, including but not limited to: school supplies, electronics, apparel, personal items, food and beverages, optional or supplemental materials not specifically required by the instructor (study guides, practice books, etc.)

I understand that the misuse of textbook vouchers is a violation of Running Start policy. Any attempt to purchase unapproved items with the textbook voucher will be considered mishandling of funds and will lead to an investigation and disciplinary action.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student printed name: \_\_\_\_\_