

Form Name:	WorkStudy Job Description 2025-26_SEATTLE COLLEGES
Submission Time:	September 30, 2025 3:45 pm
Browser:	Chrome 140.0.0.0 / Windows
IP Address:	168.156.83.151
Unique ID:	1385500470
Location:	

Job Title	Work Study Mesa Ambassador
Campus Location	Seattle Cental
Department	Stem-B
Building and Room Number	BE 3110
Job Description	Ensure all students who use the MESA Center check-in at the front desk, keep track of loaned textbooks and calculators, opening and/or closing of the MESA Center, assist with clerical projects, staff information tables at college-wide events, assst with workshops and special events, provide prospective students with information about the MESA program, serve as encouraging role models and advocates of MESA and Seattle Central College, attend leadership trainings provided by Student Leadership, ensure the MESA Center is clean, organized, and well stocked, & other duties as assigned.
Number of Positions Available	6
Experience/Qualifications Desired	Minimum Qualifications:be a student enrolled at Seattle Central College, be an active MESA member, experience with Microsoft Office, attention to detail and ability to follow directions and procedures accurately, & ability to work independently and as a member of a diverse team.
Educational Benefits	Leadership Experience
Expected Hours	10
Position Available	Fall, Winter, and Spring
Contact Person	Lorena Hernandez
Contact Person's Phone Number	(206) 934-4039
Contact Person's Email	lorena.hernandez@seattlecolleges.edu