

# **VOLUNTEER OPPORTUNITY**

(Updated: 7/30/25)

**Position Title:** Volunteer Instructor Aide (onsite); Volunteer Tutor (virtual and onsite); Computer Lab Assistant (onsite); Office Aide (onsite)

**Agency Name:** Evergreen Goodwill of the Northwest Job Training & Education Center—King County

**Agency Description:** Workforce Development, ABE, and Youth Programming

Evergreen Goodwill, a non-profit organization founded in 1923, currently operates five Job training Centers in King, Snohomish, Skagit, Whatcom, and Kitsap County. We believe in the potential of individuals to make positive changes in their lives. Our vision for the communities we serve is that each person is able to choose rewarding employment, financial security, and the experience of educational achievement. Because of our work, people are building their futures, families are strengthened, and communities are enriched.

**Position Description:**

Volunteer Instructor Aide (onsite)  
Volunteer Tutor (virtual and onsite)  
Computer Lab Assistant (onsite)  
Office Aide (onsite)

Volunteers will work with students virtually and onsite. Tech training will be provided. Evergreen Goodwill is currently offering workshops, classes and programs online and onsite.

**Qualifications:** Good communication skills, good computer skills, and be comfortable serving in a diverse learning community.

**Minimum time commitment:** Flexible, but we prefer volunteers to complete an 8-week session. Most volunteers serve 1-4 hours per week, but we are very flexible.

**Days/Hours:** Monday – Thursday - between 9:00am -5:00pm

**Address:** 700 Dearborn Place South

**City, State, Zip:** Seattle, WA 98144

**Contact Person:** Graciela Gomez

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**Application Instructions:** Online at <https://evergreengoodwill.org/volunteer/>