

# SERVICE-LEARNING YELLOW PAGES PLACEMENT SITE

*Updated: 8/1/2024*

**Name of Agency:** Basic & Transitional Studies Volunteer Tutoring Program at SCC.

**Volunteer Site Address:** 1701 Broadway Seattle, WA 98122, room BE 3122

**Mailing Address:** 1701 Broadway Seattle, WA 98122

**Agency Hours: Mondays – Thursdays 9 am – 6 pm**

**Contact:** Lada

**Phone:** 206.934.4180

**Fax:**

**Email:** lada.khaymovich@seattlecolleges.edu

**Website:** <https://seattlecentral.edu/programs/basic-and-transitional-studies/tutoring>

**BEST WAY TO APPLY (phone, e-mail, drop-in):**

<https://forms.office.com/r/qQny5wsKde?origin=lprLink>

or

**email:** Tutoring Coordinator lada.khaymovich@seattlecolleges.edu

**Agency Description:** The BTSD Tutoring Program exists to support and empower students by promoting English-language learning, preparing students for the GED test, developing students' self-advocacy skills, and generating community.

## **Position Descriptions:**

- **1-1 tutor.** Tutors provide one-on-one assistance to students learning English (ESL) or preparing for the GED test. They help students understand basic reading, writing, grammatical, or math concepts.
- **Classroom Assistant.** Classroom assistants work with classroom teachers in ESL and ABE classes. Classes may focus on reading/writing, speaking/listening, computer skills, math, or communications (basic reading and writing). Classroom assistants provide extra help to students during class time.

## **Days and hours students can serve in this position:**

Mondays: from 11 am – 5 pm

Tuesdays: from 11 am – 5 pm

Wednesdays: from 11 am – 5 pm

Thursdays: from 11 am – 5 pm

Fridays: 9 am – 12 pm

## **Minimum time commitment required of volunteers:**

2 hours per week

## **What qualities, abilities, and skills are important to your agency?**

Patience, flexibility, dependability, a willingness to learn, strong communication skills, creativity

**Is volunteer orientation provided?** Yes, via Zoom. Dates TBD.

**Length of time students should budget for it:** 1

**Is volunteer training provided?** Yes, in person.

**Length of time students should budget for it:** 1-2 hours

**Is on-site supervision provided?** Yes.

**Number of Service-Learning positions available per quarter:** 6

**Please return to:** Service-Learning Program, Seattle Central College,  
1701 Broadway, BE1117, Seattle, WA 98122