

VOLUNTEER OPPORTUNITY

(Updated: 03/11/2024)

Position Title: Guest Group Instructor Volunteer

Agency Name: Summit Community Center

Agency Description: Summit Community Center offers programming for young adults ages 18-35 with developmental and intellectual disabilities.

Position Description: This position is responsible for the planning, preparation, and implementation of member clubs and activities in a way that is respectful and accessible to all registered members and highlights and supports social and community engagement. This work can include but is not limited to providing small group instructions, writing and delivering lesson plans, assessing member engagement and collaborating with members and other staff to ensure they're meeting the members needs.

Responsibilities include:

- Plan, Prep, and Implement instruction to members in a small group setting;
- Utilize methods of instruction that accommodate for the different learning and communication style of the members; promote member engagement; promote social interaction and building community;
- Consult regularly with mentors and leadership staff about how to increase opportunities for member engagement across environments;
- Identify individualized support and instructional support needs in each group and delegate necessary support to mentors in room;
- Facilitate the organization and maintenance of activity materials to promote member engagement;
- Perform duties as assigned by leadership to support promote member engagement and safety throughout the center and in the community.

Qualifications:

- Must embrace the Summit Community Center mission;
- Minimum 2 years working with individuals with intellectual and developmental disabilities;
- Self-starter who is focused, passionate and driven;
- Flexible with an ability to work in a team environment with minimal supervision;
- Experience leading groups preferred;
- Availability to participate in evening and weekend community events preferred;
- Flexible and adaptive to change;

Days/Hours: Flexible - at least 1 day per week of at least 4 hours

Number of openings: 2-3

Start Date: Flexible

Address: 1830 Broadway, Suite 102c,
City, State, Zip: Seattle WA 98112
Contact Person: Camille Dodson
E-mail Address: Camille@summitcommunitycenter.org
Phone: (206)557-7805
Web Address: www.summitcommunitycenter.org

Application Instructions:

Send resume and cover letter to Camille@summitcommunitycenter.org **with email subject:** Guest Group Instructor Volunteer