

# SERVICE-LEARNING YELLOW PAGES PLACEMENT SITE

*Updated: 10/02/23*

**Name of Agency:** Reading Partners

**Volunteer Site Address:** [Cedarhurst](#), [Des Moines](#), [Leschi](#), [Madrona](#), [Maple](#), [McMicken](#), [MLK Jr.](#), [Parkside](#), [Rising Star](#), [Shorewood](#), and [Sanislo](#), elementary schools, as well as an online version.

**Mailing Address:** 3250 Airport Way S., #642, Seattle, WA 98134

**Agency Hours:** 9:00-5:00 Monday – Friday

**Contact:** John Chabala

**Phone:** 206-992-4484

**Email:** [volunteerSEA@readingpartners.org](mailto:volunteerSEA@readingpartners.org)

**Website:** <http://readingpartners.org/>

***BEST WAY TO APPLY (phone, e-mail, drop-in):***

Sign up on our website at [readingpartners.org/volunteer-seattle](http://readingpartners.org/volunteer-seattle) or email [volunteerSEA@readingpartners.org](mailto:volunteerSEA@readingpartners.org)

**Agency Description:**

**Reading Partners Seattle is an education nonprofit that partners with schools and communities to provide elementary-aged students with the foundational literacy skills they need to read at grade level by the fourth grade.**

**Position Descriptions:**

Service-learning students will provide both hands-on and behind-the-scenes logistical support to ensure a successful Reading Center. Duties will include:

- Assist Reading Partners Program Coordinator with day-to-day management
- Organize curriculum and supplemental materials to support literacy growth
- Work one-on-one with students

**Days and hours students can serve in this position:**

As little as one hour each week, Mondays, Tuesdays, Thursdays, and Fridays between the hours of 8:00-3:00 PM.

**Minimum time commitment required of volunteers:**

At least one hour/week. Although a one quarter commitment will work, we prefer a full school year commitment.

**What qualities, abilities and skills are important to your agency?**

- Willing and eager to learn tutoring strategies
- Ability to assess needs of Reading Center and work independently or with limited supervision
- Interest in education and literacy
- Ability to commit to a schedule and show up promptly when expected

**Is volunteer orientation provided?** Yes

**Length of time students should budget for it:** One hour for traditional in-person tutoring orientations, one-and-a-half hours for virtual tutoring orientations

**Is volunteer training provided?** Yes

**Length of time students should budget for it:** On-going training during each tutoring session, optional one hour monthly trainings.

**Is on-site supervision provided?** Yes

**Number of Service-Learning position available per quarter:** 10

***Please return to: Service-Learning Program, Seattle Central College, 1701 Broadway, BE1117, Seattle, WA 98122***