

VOLUNTEER OPPORTUNITY

(Updated: 9/29/23)

Position Title: Youth Program Volunteer

Agency Name: Communities of Rooted Brilliance

Agency Description: Founded in 2009, Communities of Rooted Brilliance (CRB) (formerly known as the Coalition for Refugees from Burma) is a non-profit community-based organization that promotes the self-sufficiency of all resettled refugees by helping them access services and educational opportunities while preserving traditional customs.

Position Description: CRB's Youth Education Program seeks volunteer mentors/tutors to provide individualized tutoring to refugee youth in an impactful after-school program! Mentors can identify hindrances to their students' prosperity, promote regular goal setting, and deliver pertinent, hands-on support.

Self-realization and improved self-esteem for the young person are essential goals of the relationship. We want to find mentors who are compassionate, caring, and have cultural humility. We provide extensive training to our tutors, so everyone is prepared and ready to have a rewarding experience!

Type of Engagement: In-Person/On-site, working with minors under 18

Time Involvement: 2-8 hours weekly (Monday to Thursday), with a minimum three-month commitment required. This position is based in Kent, WA.

Screening: Primary orientation covers tutor roles/responsibilities, expectations, and code of conduct. We will ask for your *state-issued identification (driver's license/passport), proof of vaccination, Volunteers in Public School (VIPS) completion, Authorization, Agreements, and Criminal History form completion*. This data will be uploaded to our database to keep track of your timesheets.

You might have a second orientation on Independent Reading Level Assessment (IRLA), which is the tool we use when reading with our younger students if you want to work with elementary students.

Essential Functions include:

- Work with CRB's Program Leads to support refugee and English Language Learning youth.
- Instruct and facilitate one-on-one work with your assigned student in the classroom or site.

- Apply tutoring strategies that focus on increasing student's comprehension, building academic skills, and creating results.
- Provide consistent feedback to the Program Leads on student progress and/or challenges.
- Complete daily tutoring logs/time sheets and submit them for approval in Apricot 360.
- Give extra support to students as needed.

Qualifications: Must be 18 years old; other health screenings or certifications required: COVID-19 Vaccine and 1 Booster

Background check required (Full legal name required, Birthdate required)

- Ability to commute to Kent, WA
- COVID-19 Vaccination required.
- Prior experience tutoring youth is helpful but optional.
- Cultural humility, including experience working with individuals with limited formal education and/or English literacy skills.
- Ability to adapt to changing situations; to be comfortable teaching at a student's home.
- Adept at facilitating educational activities with individuals or small groups.
- Ability to work both independently and as part of a team.
- Complete daily volunteer log/time sheets.
- Exceptional organizational skills and the ability to multi-task.
- Ability to maintain a consistent tutoring schedule.
- Abide by all CRB's established protocols, codes of conduct, and procedures.

Total number of weekly hours: 2-8 hours

Days/Hours: Monday to Wednesday, generally after school (2-5 pm)

Number of openings: 10

Start Date: October 16th 2023

Address: 655 W. Smith ST #207

City, State, Zip: Kent, WA 98032

Contact Person: Mutende Katambo

E-mail Address: mutendek@rootedbrilliance.org

Phone: 360-448-5304

Web Address: www.rootedbrilliance.org

Application Instructions: Please complete the form at <https://cutt.ly/volunteer-app>