

SERVICE-LEARNING YELLOW PAGES PLACEMENT SITE

Updated: 12/14/22

Name of Agency: North Helpline

Volunteer Site Address: Lake City (primary address):12736 33rd Ave NE, Bitter Lake:
13000 Linden Ave N.

Mailing Address: same as primary

Agency Hours: (see below "Days and Hours . . .")

****Volunteer Application on Website. Please Schedule Ahead Before Volunteering****

Contact: Volunteer Coordinator

Phone: (206) 367-3477

Fax: (206) 367-4284

Email: volunteers@northhelpline.org

Website: www.northhelpline.org

Agency Description: Non-profit organization that works to alleviate hunger and crisis in our community by providing basic human resources such as nutritious food, hygiene items, baby supplies, financial support to avoid eviction or utility shut-off, and other services.

Founded in 1989 by a community of citizens concerned about the welfare of their neighbors, it now serves over 3,000 unduplicated households each year and distributes over one million pounds of food through our food bank. Since its inception, the mission has been to help ensure everyone has food on their table and a roof over their head. We strive to deliver our services to those in need with both dignity and respect.

Position Descriptions: A variety of tasks that include: food distribution, client check-in, assisting clients with transportation of their groceries to their cars by carts, restocking food crates on the distribution line, sorting food donations, helping in the baby cupboard area, and assisting with administrative tasks as needed. Volunteers will learn about the great need of social service programs in their community and how their work directly impacts the lives of families, veterans, seniors, and many other individuals in need within our community.

Days and hours students can serve in these positions:

- *Tuesdays:* 9am-1pm sorting, 9:30am-1:30pm home delivery box packing
- *Wednesdays:* 8:30-11:15am & 11am-2:30pm distribution, 9am-1pm sorting
- *Thursdays:* 9am-1pm sorting, 9:30am-1:30pm home delivery box packing, 3:30-7:30pm distribution (Bitter Lake: 10am-2pm sorting)
- *Fridays:* 10am-2pm sorting (Bitter Lake: 10am-2pm sorting)
- *Saturdays:* 8:30-11:15am & 11am-2:30pm distribution, 9am-1pm sorting (Bitter Lake: 8:30-11:15am & 11am-2:30pm distribution)

Minimum time commitment required of volunteers: one full shift--3-4 hours each shift and up to four shifts per week.

What qualities, abilities and skills are important at your agency?

Willingness to learn, an open mind and ability to work in a fast paced environment.

(SOME VOLUNTEER POSITIONS WILL REQUIRE THE ABILITY TO LIFT MORE THAN 20 POUNDS), However, we do work with volunteers with physical limitations to find a position that works for them.

Is volunteer orientation provided? Yes

Length of time students should budget for it: included during shift

Is volunteer training provided? Yes

Length of time students should budget for it: Volunteers will be trained on site and learn with experience

Is on-site supervision provided? Yes

Number of Service-Learning positions available per quarter: 6

**Please return to: Service-Learning Program, Seattle Central College,
1701 Broadway, BE1103, Seattle, WA 98122**