VOLUNTEER OPPORTUNITY

(Updated: 9/14/22)

Position Title: Donation Center Volunteer

Agency Name: Low Income Housing Institute

Agency Description: The Low Income Housing Institute develops, owns and operates housing for the benefit of low-income, homeless and formerly homeless people in Washington state; advocates for just housing policies at the local and national levels; and administers a range of supportive service programs to assist those we serve in maintaining stable housing and increasing their self-sufficiency. In 2015, LIHI started building Tiny House Villages as a response to the homelessness crisis and as a replacement for tents. Tiny houses offer tremendous benefits over tents – they are safe, weatherproof and lockable – and the Tiny House Villages allow residents to reclaim their dignity and get on a path to permanent housing, employment and connection to supportive services.

Position Description: The Low Income Housing Institute is grateful to receive a large amount of in-kind donations throughout the year, but currently lacks the framework and capacity to distribute these items to our clients. LIHI is looking for volunteers to assist in revamping our donation center located in our warehouse, dubbed the Hope Factory. Volunteers will inventory existing donations, organize the center, and catalog donated items. Once the center is functional, volunteers will pull and prepare requested items for Village Operations Managers and Property Managers. Volunteers will help facilitate pick ups and drop offs.

Logistics: Volunteers commit to at least 1 hour per week extending over a 3 month period. Our warehouse is not conveniently accessed by public transportation; having personal transportation/carpooling may be needed. The warehouse is large and open air, reducing the risk of COVID transmission. Masks are encouraged, but not required.

Qualifications:

COVID-19 vaccination required

Total number of weekly hours: 1 or more hours per week Days/Hours: Wed, 2-5pm (volunteers may choose to work 1-3 hour shifts during this time) Number of openings: 10 volunteers Start Date: 10/10/2022

Address: 5 S Nevada St. City, State, Zip: Seattle, WA 98134 Contact Person: Megan Spasenoski E-mail Address: volunteer.program@lihi.org Phone: 206-947-2144 Mailing Address (if different from physical location): 1253 S Jackson St., Seattle, WA 98144 Web Address: www.lihi.org

Application Instructions: Please email Megan Spasenoski at <u>volunteer.programs@lihi.org</u> with your availability.