

VOLUNTEER OPPORTUNITY

(Updated: 8/30/22)

Position Title: Youth Program Volunteer

Agency Name: Communities of Rooted Brilliance

Agency Description: Founded in 2009, Communities of Rooted Brilliance (CRB) (formerly known as the Coalition for Refugees from Burma), is a non-profit community-based organization that promotes the self-sufficiency of all resettled refugees by helping them access services and educational opportunities while preserving traditional customs. CRB intentionally reaches across ethnic, religious and language barriers to develop the capacity of individuals and strengthen the capacity of the community.

Position Description: CRB's Youth Education Program is seeking volunteer mentors/tutors to provide individualized tutoring to refugee youth attending Panther Lake Elementary and Kent Meridian High School in an impactful after-school program! Mentors will be able to identify hindrances to their students' overall prosperity, promote regular goal setting, and deliver pertinent, hands-on support in the classroom, at CRB offices, and the student's home.

Self-realization and improved self-esteem for the young person are important goals of the relationship. We're hoping to find mentors who are compassionate, caring, and have cultural humility. We provide extensive training to our tutors, so everyone is prepared and ready to have a rewarding experience!

Type of Engagement: In-Person/On-site, working with minors under 18

Time Involvement: 2-8 hours per week (Monday to Thursday), with a minimum three-month commitment required. This position is based in Kent, WA.

Screening: Primary orientation goes over tutor roles/responsibilities, expectations, and code of conduct. We will ask for your *state-issued identification (driver's license/passport), proof of vaccination, Volunteers in Public School (VIPS) completion, completion of Authorization, Agreements, & Criminal History form*. This data will be uploaded to our database to keep track of your timesheets.

You might have a second orientation on Independent Reading Level Assessment (IRLA), which is the tool we use when reading with our younger students, if you want to work with the elementary students.

Essential Job Functions include:

- Work with CRB's Reading Program Coordinator to support refugee and English Language Learning youth.
- Instruct and facilitate one on one work with your assigned student in the classroom or at the student's home.
- Apply tutoring strategies that focus on increasing student's comprehension, building academic skills, and creating results.
- Provide feedback to Reading Program Coordinator on individual student progress and/or challenges on a consistent basis.
- Complete daily tutoring logs/time sheets and submit them for approval in Apricot 360.
- Give extra support to students, as needed.

Qualifications: Must be 18 years old, other health screenings or certifications required: COVID 19 Vaccine and 1 Booster

Background check required (Full legal name required, Birthdate required)

- Ability to commute to Kent, WA
- COVID-19 Vaccination required
- Prior experience tutoring youth is helpful, but not necessary.
- Cultural humility, including experience working with individuals who have limited formal education and/or English literacy skills.
- Ability to adapt to changing situations; to be comfortable teaching at a student's home.
- Adept at facilitating educational activities with individuals or small groups.
- Ability to work both independently and as part of a team.
- Complete daily volunteer log/time sheets and submit them for approval to the Youth Program Coordinator in a timely manner
- Exceptional organizational skills and the ability to multi-task.
- Ability to maintain a consistent tutoring schedule.
- Abide by all of CRB's established protocols, codes of conduct, and procedures.

Total number of weekly hours: 2-8 hours

Days/Hours: Monday, Tuesday, Thursday from 2pm-5pm, Wednesday 12pm-3pm

Number of openings: 20

Start Date: September 26th 2022

Address: 655 W. Smith ST #207

City, State, Zip: Kent, WA 98032

Contact Person: Mutende Katambo

E-mail Address: mutendek@rootedbrilliance.org

Phone: 360-448-5304

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Application Instructions: Please complete the form at

<https://cutt.ly/volunteer-app>