

SERVICE-LEARNING YELLOW PAGES PLACEMENT SITE

Updated: 8.2.2022

Name of Agency: SCC Basic and Transitional Studies Division (BTSD) Tutoring Program

Volunteer Site Address: 1701 Broadway, BE 3124, Seattle, WA 98122

Agency Hours: Monday through Thursday: 8am-7pm | Friday: 8am-2pm

Contact: Drew Gamboa (Tutoring Program Coordinator)

Phone: 509-628-6828

Email: Drew.Gamboa@seattlecolleges.edu

Website: <https://seattlecentral.edu/programs/basic-and-transitional-studies/tutoring>

BEST WAY TO APPLY (phone, e-mail, drop-in):

Visit website and fill out the [BTSD Tutoring – Volunteer Form \(Fall 2022\)](#) OR email Drew.Gamboa@seattlecolleges.edu.

Agency Description:

The BTSD Tutoring Program exists to support and empower students by promoting English-language learning, preparing students for the GED and COMPASS tests, developing students' self-advocacy skills, and generating community.

Position Descriptions:

- **Tutors** provide one-on-one assistance to a student who is learning English or preparing for the GED or COMPASS test. Tutors help students understand basic reading, writing, grammatical, or math concepts and provide opportunities to practice the skills they are learning in class.
- **Classroom Assistants** work with classroom teachers in ESL and ABE classes. Classes may focus on reading/writing, speaking/listening, computer skills, math, or communications (basic reading and writing). Classroom assistants provide extra help to students during class time.
- **Talk Time Facilitator** | Talk Time is meant to create informal spaces for ESL students to practice conversational skills outside their classes and build a sense of belonging at Seattle Central. Talk time with volunteers currently occurs Fridays from 1 pm to 3 pm.

Days and hours students can serve in this position:

Online, Monday-Sunday 8am-8pm

Minimum time commitment required of volunteers:

2 hours/week. Students must apply and meet with the Program Coordinator during the first three weeks of the quarter.

What qualities, abilities and skills are important to your agency?

***Please return to: Service-Learning Program, Seattle Central College,
1701 Broadway, BE1117, Seattle, WA 98122***

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Patience, flexibility, dependability, a willingness to learn, strong communication skills, creativity

Number of Service-Learning position available per quarter: 10