

GUIDELINES FOR SUBMITTING A PERSONAL STATEMENT FOR REVIEW

- 1. Send your personal statement via email to the Transfer Center**
- 2. Attach the final draft of your essay in a Word document**
- 3. Please include the following in your email:**
 - Your full name**
 - The university you are applying to**
 - The personal statement prompt**

If you are applying to multiple universities with similar prompts, please submit only one personal statement for review and make adjustments later to fit a specific university's prompt. We can review more than one personal statement if the content is significantly different.

Please allow up to a week for your personal statement to be reviewed.

The Transfer Coordinators will give feedback on content and structure of your personal statement, but cannot provide detailed grammar correction. Please utilize the Writing Center for assistance with proofreading and grammar.

College Transfer Center BE 1102 F
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www.seattlecentral.edu/transfercenter

Send essays to: transfercenter@seattlecolleges.edu