1. Custodial Training  
   a. Work with SPU and Pat Kaufman to offer regular training to custodial staff  
      i. (Adam) Talk with Bili about when and how often training makes sense  
   b. Continue to invite and engage with Monica and Walter  
      i. How can we help them?  
      ii. What feedback do they have?  

2. New signage for main campus  
   a. 11” x 17” signs from SPU for compostables and food, recycling, and garbage are NOT here yet. No timeline for delivery  
   b. Will need to hang these up around campus once they are in  

   a. Need people (especially students) to help people properly sort their trash during the first week of fall quarter  
      i. (Julia) Talk to Ricardo about having this as a task for student leaders as part of “Welcome Week” and about a student leadership sustainability position  
      ii. (Julia) incorporate waste sorting training into student leadership training  
      iii. Need t-shirts or buttons. Would need to purchase our own t-shirts and decorate them. Buttons are cheaper and easier with button maker in Student Leadership  

4. Training for offices and departments  
   a. Need to get more bins and signs installed  
   b. Could use a similar training to what Adam is going to do with Siegal district office staff (simple quiz attached)  
   c. (Adam) Send group quiz that is intended to help train offices in proper waste sorting (attached)  

5. Centralized Waste management pilot at Siegal district office  
   a. Using best practices to create a centralized waste system at Central with Bili’s blessing  
   b. Could be a model to spread to faculty and staff offices through Central  

6. Earth Week  
   a. Need to start planning at next meeting  
   b. Set aside at least 10 minutes at each meeting to stay on track  

7. Sustainability in student orientation  
   a. Julia can easily incorporate it into the in-person training (simple quiz is attached. There is also a cool website by SPU, [http://www.seattle.gov/Util/MyServices/WhereDoesItGo/index.htm](http://www.seattle.gov/Util/MyServices/WhereDoesItGo/index.htm) for reference)  
   b. The online training is being revamped, but we should try to get it incorporated working with our campus representative to this committee/work group  
   c. (Adam) create 3 slides for proper compostables and food, recycling, and garbage sorting  
   d. (Adam) follow up with International Programs with slides to get it incorporated into their orientation  

   a. At Portland State University; Feb 6-8, 2018  

9. Work with PIO & Web Team to create a SCC Sustainability Council webpage