

## ***Release of Student Information Form***

As a Seattle Central College student or prospective student, the confidentiality of your records is provided for by "The Family Educational Rights and Privacy Act" (FERPA). The Act is designed to protect the privacy of student's educational records. The college has restrictions on the personal information that may be released about a student. Only "directory information," which includes the student's name; the fact that s/he is a student on campus may be published or provided without the student's consent. A student is never required to waive his/her confidentiality rights as a condition of admission, receipt of financial aid, or receipt of any other services or benefits from the campus.

There are however situations in which the student wants others to have access to information regarding their school records. If you would like someone other than yourself to be able to access your records, you must complete and sign below.

**Student Name:** \_\_\_\_\_ **SID:.** \_\_\_\_\_

**SS#:** \_\_\_\_\_

### **Person(s) authorized to receive information and their relationship to you:**

\_\_\_\_\_  
(Print name) (Relationship)

\_\_\_\_\_  
(Print name) (Relationship)

\_\_\_\_\_  
(Print name) (Relationship)

### **What information may be released?**

I authorize Seattle Central Community College to release information regarding my financial aid application/file and all awards offered; to the individuals or agencies listed above and I understand that this release is valid for the academic year signed unless otherwise noted here:

\_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_