



For more information, contact Debbie McLaughlin, Director of Basic & Transitional Studies
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High School 21+ at Seattle Central and Seattle Vocational Institute

... what you need to know

As of April 2018

High School 21+ is for people 21 and older. You can earn some or all of the credits you need for a Washington state high school diploma through Basic & Transitional Studies (BTS) at [Seattle Central College \(SCC\)](#) and [Seattle Vocational Institute \(SVI\)](#). Other colleges offer this program, too, but every college has its own procedures.

You earn credits by completing Adult Basic Education classes and/or college classes in multiple ways. What you will do depends on what we learn from your high school transcript. You can sometimes earn dual credits: e.g. we have some classes where you can earn science and social studies credit simultaneously. This is important because you could earn a large number of credits in one quarter IF you take several classes and put a lot of time & effort into individual work. You should be prepared to take classes on campus; we currently do not have a fully online program.

Earn credits—beyond what you've already earned in high school or in another program--through:

Completing orientation

Passing some GED tests

High-enough scores on CASAS

Completing ABE classes

Completing ESL 081

Completing online modules in Canvas

Prior credit for professional or technical training (requires documentation & we reserve the right to approve or not). Examples: CPR, other certifications.

Classes cost \$25 per quarter; that's right—tuition is only \$25. Most people take reading/writing and math classes, and electives and HS 21+ are included in the \$25. This is a very good bargain. The federal government subsidizes tuition in this program. There may be other fees and costs: books, reading packets from the Copy Center, software costs for an accelerated math class, parking fees, student ID. We have a very limited number of waivers of the tuition, as our classes are already heavily subsidized by the government.

How many credits you need depends on the year you were scheduled to graduate. When your transcript is evaluated, a conversion is made from high school credits needed (e.g. 19) to equivalent credits at the college level.

We develop your educational plan and advise you AFTER you have your transcript evaluated, fill out an application, and attend either an orientation at SCC or Admissions Workshop at SVI. Once you are enrolled, the HS 21+ teacher will make an educational plan for you.

Classes occur each quarter at both the Seattle Central Campus and at Seattle Vocational Institute (2121 S. Jackson). See below for important information about dates and times.

FIRST, for both SCC and SVI

Request an official transcript from your high school or district. The transcript you receive must be in a SEALED (unopened) envelope. Please be careful that no one at your house opens your mail. If this envelope is opened, it will not be considered official, and you'll need to start again. If you have transcripts from more than one institution, please request all of them. We can only start on your educational plan once your transcript has been evaluated, so be sure to get this process started as soon as possible.

Detach the form on the next page and attach to your official transcript (in an unopened envelope).

SCC: Turn in at room 1104 at the main campus building, to the Admissions staff.

SVI: Turn in to Peter in room 308, Thurs afternoons, 12:30-5:00, or bring to the main campus (info directly above).

The evaluated transcript will be mailed back to you, not to the HS 21+ staff. It is your responsibility to bring it back to the HS 21+ staff. It can take two weeks for the transcript to be completed.

HIGH SCHOOL EVALUATION REQUEST for High School 21 (Basic Studies)

Last name _____ First name _____.

Student ID number (SID) _____.

You will get a SID when you attend orientation or the Admissions Workshop. If you are requesting transcript evaluation BEFORE these sessions, you will need to get a SID. You can do the [online application \(click here\)](#), and Admissions will generate a SID for you. OR, you can fill out the paper-based application when you go to turn in the transcript; this is available at the Admissions window in room 1104 on the main campus.

Street address _____ City _____ State _____ Zip
code _____

SIGNATURE _____

Seattle Central specifics

We have quarterly entry into our program. Class options include morning and evening, with one specific high school class (usually science or social studies) in the afternoon. The HS21 teacher is available Monday afternoons for the online modules & to consult about and support your plan.

1. Go to the main building of Seattle Central College, room 1104, and turn in your transcript & request form at the Admissions window.
2. When the transcript is evaluated, the college will send you a copy of the results (called your "evaluated transcript"). Bring to Debbie in room 3122. She will give it to the HS 21+ teacher.
3. Bring the attached HS 21 application to Debbie. This is different from the college application to generate a SID. When Debbie has BOTH your application and your evaluated transcript, she will give it to the High School 21 teacher. The teacher will create an educational plan for you. You will get your plan as soon as it's ready, hopefully the first day of classes.
4. Sign up for an ABE orientation. You **MUST** complete an orientation (usually 3 hours over the course of 4 days) to be eligible for this program. We offer orientations four times a year. Attend all four days of orientation; at the end, you will be registered for your core classes and HS 21.

To sign up, go to **Seattle Central, 1701 Broadway, Room 3122**. Bring picture ID and \$25. You will be given instructions about how to register and pay. We open registration on specific dates each quarter; these are the dates you can sign up for orientation. Please be aware: dates and deadlines are important.

2017-2018 dates for Seattle Central

Spring quarter: As of this writing, we are closed for entry.

Summer quarter: Come to 3122 between May 29 and June 15 to sign up for orientation. Orientation runs June 18-21, and summer classes start June 25.

5. **On the first day of classes (June 25 for Summer quarter)**, attend an information session with Kit, the teacher, at 1:00 to 1:30 or 4:45, Room 3138.

Seattle Vocational Institute

We have weekly entry into our program through the Admissions Workshop. Class options include mornings for reading/writing/math and Thursday afternoons for HS21 portfolio classes.

Step 1:

Attend an admissions workshop

Admissions workshop is offered each Wednesday from 1:00 – 5:00. You don't have to sign up ahead of time: just show up at 1:00! Room 315. Call first to confirm workshop is running: 206.934.4950.

Request an official transcript

Please have your high school send a sealed official transcript to your house. Do not open the transcript when you receive it, or it will be invalid.

Step 2: Turn-in your official transcript

Fill out the request-for-evaluation form. This is in the information booklet you can get from Peter Frankland's door, room 306. Bring your sealed transcript & form to Peter (the HS21 teacher) during class time (Thursdays from 12:30 – 5:00 in room 306).

Or, turn in to Admissions, Seattle Central College, 1701 Broadway, Room 1104. If you turn it in here BEFORE you have done Admissions Workshop, ask the Admission staff about how to get a student ID number. You will need it for your request-for-evaluation form.

Step 3: Give Peter your evaluated transcript

When the transcript has been evaluated, the college will send you a copy of the results (called your "evaluated transcript"). Bring to Peter during class time (Thursdays 12:30-5:00 in room 306). Peter will create a HS21 plan for you that will tell you what credits you need to complete.

Step 4: Start attending the class

Once you have your HS21 plan made, you can begin working on earning credits. Class meets Thursdays from 12:30-5:00 in room 306. You should plan to check in with Peter for at least 15 minutes each week. You may choose to stay and do your work during class time or you may do it independently outside of class time.

Questions?

Contact: Debbie McLaughlin, Director of Basic and Transitional Studies,
Deborah.McLaughlin@seattlecolleges.edu or call 206-934-4142

High School 21 Application/Information sheet

Please fill out & give to Kit (teacher at Seattle Central), Debbie (Seattle Central, room 3122) or Peter (SVI, room 308)

Name: _____ Date: _____

Phone number: _____. SID: _____

Email address: _____. Age: circle one: Under 21 21 or older

What year did you begin the 9th grade? _____

What year would you have graduated? _____

I attended an ABE Orientation on _____ **OR** I will attend an ABE orientation on _____

I attended an SVI Admissions Workshop _____ **OR** I will attend one on this date _____

I have turned in my transcript to SCC room 1104 or to Peter at SVI: Yes _____ No _____

I have taken the GED Ready practice test. Yes _____ No _____

If yes, what were your scores? Science _____ Social Studies _____ Language Arts _____ Math _____

I have taken an Official GED test. Yes _____ No _____

If yes, when did you take the test? _____

If yes, what were your scores? Science _____ Social Studies _____ Language Arts _____ Math _____

I have a transcript from another college. Yes _____ No _____

I have taken college placement tests. Yes _____ No _____

If yes to transcripts & tests, please let your HS21 instructor know. We may be able to look these up or guide you on getting them.

Other Training or Certificates

Have you earned any work-related or other certificates (such as CPR Card, Microsoft software, etc)?
List the certificates you earned and when you earned them. Some of these *might* be eligible for credit.
