District policy requires that students participate in the development of the S & A budget for recommendation to the Board of Trustees. Seattle Community College District Policy and Procedures 345.10 states:

“The recognized student government organization shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.”

Seattle Central Associated Student Council By-laws (Article X, Section I) states:

*The ASC shall empower the Vice President of Finance to establish and chair a Services and Activities (S & A) Fees subcommittee to review requests for S & A funding, and submit budget recommendations to be approved by the AS-SCCC, in accordance with the Revised Code of Washington State and Seattle Community College District VI Policies and Procedures related to Student Services and Activities Fees.*

A. The S & A Fee Budget subcommittee shall consist of the Dean of Student Life and Engagement or the appointed designee, the Executive of Finance, and not less than three (3), but no more than six (6) students-at-large.

B. All members are to review each application and individually score it.

C. This committee will reflect the diversity of the Associated Students of Seattle Central Community College.

The S & A Budget Subcommittee is organized, convened and chaired by the Associated Student Council Executive of Finance, advised by the Dean of Student Life and Engagement or the appointed designee, and supported by the Student Leadership administrative assistant. Voting members must attend all meetings of the committee.

The purpose of the S & A Budget Subcommittee is to design and recommend to the Associated Student Council an S & A Budget Proposal that reflects and serves the greatest number of Seattle Central students with a broad spectrum of services and activities that engage and empower the student body and support the mission and core values of Seattle Central Community College.

- The S & A Budget Subcommittee receives training fall quarter and accepts and reviews applications for small, one-time grants.
During winter quarter, the S & A Budget Subcommittee meets with current S & A grant recipients who report on the goals, objectives, and success of funded projects, services, and activities.

A call for proposals for S & A funding for the following year is distributed widely on campus with a due date immediately following spring break.

The S & A Budget Subcommittee reviews and scores applications and decides on the allocations for the following year, forwarding their proposed budget to the Associated Student Council for approval.

When approved by the Associated Student Council, the S & A budget is submitted to the college president, who can request amendments before forwarding it to the Board of Trustees.

Alumni Program:

This program provides opportunities for Seattle Central alumni to use their talents to give back to the Seattle Central Community College. The program creates a network between alumni for better communication and success and they advocate for SCCC in the community.

<table>
<thead>
<tr>
<th>Hourly Assistant Wages</th>
<th>1,179</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goods &amp; Services</td>
<td>1,391</td>
</tr>
<tr>
<td>Total</td>
<td>2,570</td>
</tr>
</tbody>
</table>

ASC Book Fund:

The ASC book committee provides expensive textbooks for the student body by putting them on reserve in the library. The purpose is to make education more accessible for students.

<table>
<thead>
<tr>
<th>Textbooks</th>
<th>6,612</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>6,612</td>
</tr>
</tbody>
</table>

Associated Student Council:

The ASC is the official student government that represents SCCC students to the administration. It serves students and SCCC mission of being accessible, diverse, innovative, and responsive. Members of ASC serve on many campus-wide committees.

<table>
<thead>
<tr>
<th>Student Wages</th>
<th>34,354</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Handbook/Goods &amp; Services</td>
<td>10,796</td>
</tr>
<tr>
<td>Total</td>
<td>45,150</td>
</tr>
</tbody>
</table>
BE Learning Center:

BE Learning Center leads the Learning Support Network in providing tutoring services to all SCCC students across campus and providing students with high quality academic assistance.

- Tutors Wages & Benefits: 97,422
- Conferences: 1,736
- Goods & Services: 11,074
- Computing: 1,521
- **Total**: 111,753

Childcare Assistance Program:

This broad based service replaces the former Childcare Center. This program promotes academic success for student parents by providing information, support and financial assistance with childcare costs.

- Support Staff Wages & Benefits: 83,883
- Goods & Services/Equipment: 8,197
- **Total**: 92,080

Co-curricular Fund:

This fund provides students with opportunities that are outside of the classroom but complement the area of study such as field trips that are not covered by tuition. This program encourages students to participate in competitions, workshops, seminars, and many other opportunities that help shape their academic career.

- Conferences, Fees, Admissions: 3,244
- **Total**: 3,244

College Outreach Team (CORT):

The CORT Team provides outreach opportunities for the students by giving tours for the new incoming students or potential students. Also, they reach out to different communities to present the opportunities that SCCC offers. They target populations that make SCCC diverse.

- Student Wages: 12,720
- Travel (to high schools): 1,553
- Goods & Services: 523
- **Total**: 14,796
Contingency Fund:

This is a fund set aside in case of a shortfall in S & A fee revenue, and if not needed, can be used for requests that come in the spring.

Graduate Regalia 1,023
Total 1,023

Events and Activities (CAB):

The CAB Board provides events and activities for the student body. They initiate on-campus events and collaborate with campus clubs, student organizations, faculty to bring more event opportunities for students.

Coordinator Wages & Benefits 55,261
Student Wages 28,210
Graphic Designers Wages 14,861
Student of Color Conference 9,446
Speakers & Performers 17,807
Goods & Services 23,133
Total 148,718

Interpreting Services:

This project provides interpreting services for SCCC deaf students to participate in events and activities.

Interpreters 3,654
Total 3,654

Leadership Set-up Person:

This person sets up rooms, tables and any related work for the student leadership activities. They are crucial to the success of the events that occur on campus.

Staff Wages & Benefits 20,221
Total 20,221

Leadership Orientation and Training:

This fund which is managed by the dean provides special activities and services that instruct, inspire and encourage student development of leadership skills. For example, a week-long summer orientation for 80+ student leaders, Leadership Institutes, promotional materials, and award ceremonies.

Students to Leadership Conference 18,677
Goods & Services 18,924
Total 37,601
M. Rosetta Hunter Art Gallery:

The art gallery serves to bring diverse artistic voices to campus and provides a place for SCCC students to present their art, and to see artistic exhibits that serve as a training ground for students.

Coordinator & Student Wages & Benefits 39,493  
Student Wages 5,155  
Client Services 1,750  
Goods & Services 2,875  
Total 49,273

Multicultural Services:

The program promotes responsiveness and success for students of color and students of diverse cultural backgrounds through projects, services, and collaboration with college departments.

Student Wages 12,575  
Total 12,575

Office Management:

Office Management is a vital part of the success of Student Leadership. It supports every aspect of the Student Leadership Division such as payroll, purchasing, supplies and equipment, and much more in assisting with all the student boards and events and activities that are related to Student Leadership.

Support Staff Wages & Benefits 130,693  
Goods & Services 8,051  
Total 138,744

Phi Theta Kappa:

PTK is an international honor society that provides service, scholarship and leadership to SCCC students. PTK serves a large number of students that are qualified to join.

Student Wages 17,881  
PTK Conferences 7,832  
Goods & Services 5,562  
Total 31,275

SAM Learning Center:

SAM Learning Center provides science and math tutoring services to SCCC students in a variety of innovative and supportive ways.

Tutor Wages 114,082  
Goods & Services 454  
Total 114,536
**Special One-Time Grants:**

A fund set aside to the campus community for new projects that are realized after the prior spring’s budgeting application process. This would be funding for one-time projects that would serve students.

Funded this year: Commercial microwaves for the Atrium; water bottle filler attachments for drinking fountains; Spring 2012 NW Science Olympia; CSP student support coupons; and funding for additional games and tournaments

Total 9,382

**STAR Orientations:**

STAR, new student orientations, features student leaders in in-person and online orientations.

Coordinator Wages & Benefits 25,367
Student Wages 5,860
Goods & Services 401
Total 31,628

**Student Helpdesk:**

The program is to support student users of our computing services, using students with IT skills to provide information in a different ways: online chat help, e-mail, phone and live help. They help students solve IT-related problems.

Student Wages 5,990
Goods & Services 1,065
Total 7,055

**Student Involvement (SORC):**

Student Involvement programs assists students to successfully establish clubs, and provides many opportunities for students to get involved and gain practical and transferable leadership skills, individual development and overall college experience of students.

Coordinator Wages & Benefits 48,858
Student Wages 34,104
Club Events & Activities 20,368
Total 103,330
**Student Leadership Programs:**

*The assistant director of Student Leadership supervises leadership programs.*

<table>
<thead>
<tr>
<th>Assistant Director Wages &amp; Benefits</th>
<th>65,362</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Wages</td>
<td>15,501</td>
</tr>
<tr>
<td>Goods &amp; Services</td>
<td>3,258</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>84,121</strong></td>
</tr>
</tbody>
</table>

**Student Publication (SWAP):**

*The SWAP team develops and maintains the student publication, The Central Circuit, which reflects student issues and perspectives. Their goal is to create a popular, society responsible publication that highlights issues most relevant to student life and a free and responsive discussion of campus and community issues.*

<table>
<thead>
<tr>
<th>Advisor Wages</th>
<th>13,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Wages</td>
<td>25,325</td>
</tr>
<tr>
<td>Printing, phones, supplies</td>
<td>17,700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>56,025</strong></td>
</tr>
</tbody>
</table>

**Tournaments and Games Team (TAG Team):**

*The TAG team organizes and facilitates recreational activities that promote student involvement, fair play and physical activities. The team works under the aegis of Student Leadership in conjunction with the Charles Mitchell Activity Center.*

<table>
<thead>
<tr>
<th>Student Wages</th>
<th>9,270</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goods &amp; Services</td>
<td>2,482</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11,752</strong></td>
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</tbody>
</table>

**Women’s Programs Emergency Fund:**

*Women’s Programs provides the oversight and implementation of one-time emergency funds available for all students.*

<table>
<thead>
<tr>
<th>Client Services</th>
<th>6,408</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goods &amp; Services</td>
<td>1,174</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7,582</strong></td>
</tr>
</tbody>
</table>
Women’s Programs Student Resource:

_The program serves as a center for SCCC students and prospective students for resources, support, information and referral, and related activities. Their services are designed to address the barriers women have traditionally faced in gaining access to education, employment and economic self-sufficiency, but their services are open to all eligible students and serve many men as well._

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</thead>
<tbody>
<tr>
<td>Staff Wages &amp; Benefits</td>
<td>90,978</td>
</tr>
<tr>
<td>Client Services</td>
<td>7,341</td>
</tr>
<tr>
<td>Goods &amp; Services</td>
<td>3,010</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>101,329</td>
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</tbody>
</table>

Wood Construction Student Association:

_The Wood Construction Student Association operates on a satellite campus, which makes the role of the student council an important link between the Main Campus and their student body. They strive to be a resource of information for the students of the Wood Construction Center._

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<tbody>
<tr>
<td>Student Wages</td>
<td>9,263</td>
</tr>
<tr>
<td>Goods, Speakers, Equipment</td>
<td>13,228</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>22,491</td>
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