EMERGENCY PROCEDURES

FIRE
- PULL NEAREST FIRE ALARM!
- Alert other people as you evacuate.
- Use stairwells to leave the building. Do NOT use elevators!
- Do not re-enter building(s) until directed by emergency personnel.

POWER OUTAGE
- Call 911 immediately!
- Avoid leaving injured person(s) except to summon help.
- Do not move the injured person(s).
- Render first aid or CPR if you are trained and feel comfortable doing so.
- Protect yourself before and after rendering assistance.

EARTHQUAKE
- STOP Running is the most common cause of injury during an earthquake.
- DROP Make sure your head is not the tallest thing in the room.
- COVER Get under a desk or table to protect yourself from falling objects.
- HOLD Whatever you are under, hold on tightly until the shaking stops.
- When tremors stop, evacuate to a safe location, away from buildings.
- Check yourself and others for injuries and call 911 if medical help is needed.
- Report your status to school officials.
- Listen to radio or television for further information.
- Avoid using cell phone lines except for emergency calls.
- Use text messages for other contacts.

HAZARDOUS MATERIALS RELEASE
- CALL 911!
- Notify affected personnel immediately and evacuate the contaminated area.
- Move to a safe distance of at least 100 yards.
- Advise others to stay clear of contaminated area.
- If needed, render first aid or CPR only after consulting with 911 dispatchers.
- Wait for further instructions from emergency personnel.

ACTIVE SHOOTER
- Leave the area or building quickly and quietly, if safe to do so.
- If you can’t leave, go to an area that can be locked or secured.
- Stay low, hidden and spread out.
- WHEN SAFE TO DO SO, CALL 911.
- If you encounter police, show your hands, follow their commands and don’t make sudden movements.

SUSPICIOUS PERSON
- Do not let a stranger into locked or secured areas for any reason.
- Do not confront or attempt to stop any person from leaving the area.
- Move to a safe location and call 911 or Public Safety 206.934.5442.

SUSPICIOUS OBJECT
- Do not disturb, touch or use electrical devices near object.
- Move at least 100 yards from object.
- Call 911.

AED LOCATIONS
*Automated External Defibrillator
BE Atrium near cashiers
BE Library front desk
BE1112 Disability Support
BE3210 Allied Health
BE4180 Admin, reception desk
NP hallway near restrooms
MAC front desk
SAM203A Science & Math
Or call Public Safety 206.934.5442

IMPORTANT PHONE NUMBERS
- Police & Fire 911
- Public Safety 206.934.5442 or 206.396.0909
- Seattle Central Info Hotline 206.934.5464
- Repair/Clean Hotline 206.934.3823
- Evening Administrator 206.396.0909; 206.396.3217; 206.853.7314

RECEIVE EMERGENCY ALERTS
Seattle Central will notify the campus of an emergency situation through the SeattleCollegesAlerts system.
To sign up to receive emergency alerts to your smartphone (via text) or email address, visit:
www.seattlecolleges.edu/alerts