

## 2009-2010 Financial Aid Application Guide

*Fall 2009 through Summer 2010*

### Application Deadlines

#### Priority Deadline! Priority Deadline!

Complete steps 1-5 of Seattle Central's application process (and step 6 if applicable) by April 24, 2009. Students who meet the priority deadline usually receive notification of their financial aid eligibility up to two months earlier than students who meet the fall quarter deadline.

#### Fall 2009

Complete steps 1-5 of Seattle Central's application process by August 10, 2009

#### Winter 2010

Complete steps 1-5 of Seattle Central's application process by December 4, 2009

#### Spring 2010

Complete steps 1-5 of Seattle Central's application process by February 26, 2010

#### Summer 2010

Complete steps 1- 6 of Seattle Central's application process by May 14, 2010

*Seattle Central's application steps are listed on the inside cover of this document. We strongly recommend that students complete the Free Application for Federal Student Aid (FAFSA AT LEAST two months prior to the deadline date.*

**Apply Early!**

Many types of financial aid funding are limited.

Completed applications are reviewed in the order in which they are received.

**Apply Early!**

### FAFSA Filing Options

#### #1. 2009-2010 FAFSA on the Web

Students can file their FAFSA over the internet at: <http://www.fafsa.ed.gov> rather than use a paper FAFSA. Follow the instructions carefully. Students and parents with Dept. of Education PIN numbers can sign the application electronically. Students and parents without PIN numbers must print and sign the Certification Page and mail it to the Federal Processor.

#### #2. 2009-2010 Renewal FAFSA on the Web

This option is only available to students who applied for aid in 2008-2009 and have a Department of Education PIN number.

#### #3. 2009-2010 Paper FAFSA (available on request from the Dept. of Education)

The paper FAFSA is available on request from the Dept. of Education 1-800-4FED-AID. Read each question carefully and do not skip a question unless instructed to do so. Mail your completed and signed FAFSA to the Federal Processor in the envelope provided.

#### #4. 2009-2010 FAFSA on the Phone 1-800-4-FED-AID (1-800-433-3243)

This option is for students who have limited or no access to the internet and who have no other mechanisms available to complete the application

### PIN Numbers

Students without a Dept. of Education PIN, or who lost or forgot their number, should request one from the Dept of Education, online at [www.pin.ed.gov](http://www.pin.ed.gov)

If you have a valid email address you should receive your PIN within minutes of your request.

## Steps in the Financial Aid Application Process

To apply for all available federal, state, and institutional financial assistance, you must complete steps 1-5 of the application process, and steps 6 if applicable, by the deadline date. Read the instructions carefully. ***You are responsible for any problems resulting from failure to follow application directions or any problems resulting from failure to meet an application deadline.***

### Step #1

**New students must apply for Admission in Room 1104 or online**  
<http://seattlecentral.edu/finaid/index.php>

### Step #2

**Complete a 2009-10 FAFSA**

*See "FAFSA Filing Options" on the front page of this document.*

### Step #3

**Submit your 2009-2010 FAFSA to the Federal Processor.**

To ensure on time file completion, submit your FAFSA two months prior to deadline dates.

If you file your FAFSA online and provide an email address, you will receive an email with a link to your Student Aid Report (SAR) in approximately 5 days.

You will receive a SAR Information Acknowledgement in the mail about 2 weeks after submitting your FAFSA online if you do not provide an email address.

You will receive a Student Aid Report (SAR) in the mail approximately 4-6 weeks after you submit your paper FAFSA via US mail. If you do not receive your SAR within 6 weeks of submitting your application, call the Federal Processor at 1-800-4FED-AID to check on the status of your application.

### Step #4

**After you receive your 2009-10 SAR you must either:**

1. Respond to the "2009-10 Required Actions Letter" sent from the Financial Aid Office. We will begin sending these letters in Spring 2009. The letter states what additional documents are required to complete your file; OR
2. Contact us in person, by phone or email so we can review your information and tell you what additional documents are required to complete your file. You may also view your file status online at [www.seattlecentral.edu/dept/sos.php](http://www.seattlecentral.edu/dept/sos.php).

Examples of additional documents that may be needed to complete your file include, but are not limited to, the following: Institutional Data Sheet, a copy of your and/or your parents 2008 Federal Income Tax Return, a copy of your Social Security card, proof of citizenship status, proof of Selective Service registration, Federal verification worksheet, and/or a copy of your birth certificate or US passport.

### Step #5

**Submit all additional required documents to the Financial Aid Office as instructed by the following deadline dates:**

**Priority deadline: April 24, 2009**

Fall quarter 2009	.....August 10, 2009*	Spring quarter 2010.....February 26, 2010*
Winter quarter 2010.....	December 4, 2009*	Summer quarter 2010....May 14, 2010*

*\* Due to limited funding the meeting of the deadline date does not guarantee you will receive aid, yet it does ensure that you will receive notification of eligibility before the start of the respective quarter. You may improve your opportunity of receiving aid by meeting the Priority Deadline, regardless of what quarter you plan to attend.*

### Step #6

**If you plan to attend Summer quarter 2010** and would like to be considered for financial aid, you must complete and submit a Summer Quarter Supplemental Financial Aid Application to the Financial Aid Office. These applications will be available in the Financial Aid Office beginning April 12, 2010.

## Eligibility

Students are eligible for financial aid consideration if they are:

- Attending SCCC for the express purpose of obtaining a degree or certificate at SCCC
- A U.S. citizen or eligible non-citizen
- Making satisfactory academic progress as defined by SCCC's financial aid satisfactory academic progress criteria (copies available in the Financial Aid Office)
- Not in default on any previous student loans and do not owe a repayment of any previous grant
- Registered with Selective Service (if male), as required by law
- A high school graduate, GED recipient, or an individual with test scores that indicate readiness for college-level coursework

Students who have the equivalent of a bachelor's degree are limited to applying for work-study only.

## Types of Aid

Students receive assistance in the form of grants and work-study. Grants are a form of aid that do not need to be repaid provided students complete their courses. Work-study is a part-time employment program. Both grant and work-study funding are limited. Seattle Central does not participate in federal student loan programs. Information about non-federal student loans is available in the Financial Aid Office and on the office web site.

## Non-Eligible Classes

The following courses are not eligible for financial aid funding: Non Quarterly Correspondence, Adult Basic Education, Running Start, Seminar, Community Education, and High School Completion.

## Application Process

Applying for financial aid is a complicated process. Our office must follow all of the rules and regulations set by the federal and state governments regarding the financial aid application and awarding process. We will not offer any aid until all required documents have been received and reviewed and the student has completed the Admissions process.

We must question any conflicting information we receive and may need to clarify any item on a student's application.

**The application process can take up to two months, or even longer, to complete.**

PLAN AHEAD!  
APPLY EARLY!

## File Review

Once a student has completed the application process, we conduct a file review to determine aid eligibility. We may determine at this time that additional information is necessary. Students are responsible for submitting required information in a timely manner. Although students may have met a deadline, awards will be based on available funding at the time the file is complete and correct.

## Notification of Eligibility

Students who have been awarded financial aid will receive a Financial Aid Notification letter in the mail. This letter will list the type(s) of aid awarded and the award amount(s) for each quarter. It is **IMPORTANT** that students read their notification letter, as well as the entire notification letter packet, carefully. Students who are determined to be ineligible for aid will also be notified by mail.

## Cost of Attendance

SCCC develops student budgets to estimate the average student's cost of attending for one quarter, two quarters, or the entire 9-month academic year. Budgets include only the costs of the average student; they do not include costs for the student's family.

	with <u>parents</u>	not with <u>parents</u>
Tuition & Fees*	\$2,773	\$2,773
Books/Supplies	\$972	\$972
Room & Board	\$2,730	\$8,460
Transportation	\$1,344	\$1,176
Misc./Personal/Tech.	\$1,674	\$2,040
<b>TOTALS</b>	<b>\$9,493</b>	<b>\$15,421</b>
Non-resident tuition & fees*:	\$8,199	

\*Estimate for Full-time Enrollment

## Estimated Family Contribution (EFC)

Congress mandates the formula used to determine how much the student (and the student's family, if required) can be expected to contribute towards educational costs. Contributions are based on 2008 data. If the household income in 2009 is significantly less than in 2008, students may wish to ask the Financial Aid Office about special conditions consideration after July 1, 2009.

## Financial Need

Financial Need is the difference between the average cost of attending SCCC and the student's Estimated Family Contribution (EFC). Cost of attendance and EFC are described above.

## Registration

When your financial aid file is complete, you may register for classes without payment. Your classes will not be dropped for non-payment before you are notified of your eligibility. You will be dropped if your financial aid notification results in a balance due and you do not pay. Verify your financial aid file status online at [www.seattlecentral.edu/dept/sos.php](http://www.seattlecentral.edu/dept/sos.php).

## Enrollment Status

Financial aid is awarded at the full-time level of enrollment. Students who register for less than full-time must notify the Financial Aid Office immediately so we can adjust their financial aid awards accordingly. Students who fail to notify us in a timely manner may experience delays in receiving their financial aid funds.

Certain types of financial aid funds are not available to students who register for fewer than 6 credits.

Full-time.....12 or more credit hours  
¾-time.....9-11 credit hours  
½-time.....6-8 credit hours  
Less than ½-time...1-5 credit hours

## Web Address

[www.seattlecentral.edu/finaid/](http://www.seattlecentral.edu/finaid/)

## Repayment of Financial Aid

Students who withdraw from all of their classes, stop attending all of their classes, or complete zero credits, may be required to repay a portion of the financial aid funds they received for that quarter. Copies of the financial aid repayment policies are available in the Financial Aid Office and on our website.

## Satisfactory Academic Progress

Students are required to maintain certain academic standards in order to be eligible to receive financial aid. Copies of the Satisfactory Academic Progress policies are available in the Financial Aid Office and on our website.

## Distance Learning

Federal, state, and institutional grants may be used for Distance Learning courses (with the exception of correspondence courses).

## Study Abroad

Federal, state, and institutional grants may be used for certain Study Abroad programs. Check with the Financial Aid Office for more information.

## Apply!

Because there is no simple “income cutoff” for determining aid eligibility, all students who feel they may need help paying for college are encouraged to complete the financial aid application process.

### Financial Aid Office Hours

Monday 8:00 – 4:30   Tuesday 8:00 – 6:30   Wednesday 8:00 – 4:30   Thursday 8:00 – 4:30   Friday 8:00 – 4:30

### Seattle Central Community College Division of Student Financial Services and Veterans Affairs

1701 Broadway, Room 1104C  
Seattle, WA 98122-2413

Seattle Central Community College is committed to the concept and practice of equal opportunity for all its students, employees, and applicants in education, employment, services and contracts, and does not discriminate on the basis of race, ethnicity, color, age, national origin, religion, marital status, sex, gender, sexual orientation, Vietnam-era or disabled veteran status, political affiliation, or belief, citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or presence of any physical, sensory, or mental disability, except where a disability may impede performance at an acceptable level. In addition, reasonable accommodations will be made for known physical or mental limitations for all otherwise qualified persons with disabilities. The following person has been designated to handle