Attention Parents and RS student: Please read carefully and sign below.

Date: ____________________________

I, ________________________________, a student at Seattle Central Community College’s Running Start Program am aware of the following:

I, ________________________________, a parent/guardian of a student in SCCC’s Running Start Program am aware of the following:

1. All Seattle Central Community College courses will become part of the student’s permanent records. Only students have access to their own college grades and records. To obtain a student’s grades or records, parents/guardians must have a student-signed release form completed by the student.

2. College instructors are not required to notify parents/guardians or high schools when a student is failing or not attending class. Instructors do not inform parents of student progress in college courses.

3. Students are required each quarter to have a new verification form signed by their RS counselor and a parent or guardian. (Students 18 or over must also have a parent/guardian’s signature if they still live at home).

4. Students are responsible for meeting all high school graduation requirements and for determining how high school and Seattle Central Community College courses meet two-year and four-year college requirements and specific program requirements. Students should see both their high school counselor and running start advisor for academic advising.

5. Students are responsible for the following at Seattle Central CC:
   - All non-tuition costs (*books and fees)
   - Tuition for below-college level classes (i.e. MAT 084)
   - Tuition for any correspondence courses
   - Transportation

6. Students are responsible for arranging their college class schedule so it does not conflict with their high school schedule. College courses are offered in three 10 week quarters beginning in September, January, and March/April.

7. Classes needed to satisfy high school graduation requirements should be listed first on the verification form. Leaving graduation requirements to the last quarter before graduation may deny participation in high school commencement because the last semester of high school ends before grades are posted for Spring Quarter at the college. College faculty are not required to give any evaluation of course work before the end of the quarter.

8. Students are responsible for any tuition or fees in excess of approved credit load.

9. The signature of the RS counselor or RS advisor is required to both add and drop classes. After 10th day of the quarter signatures from both RS advisor/counselor and the instructor’s signature are also required. Once all signatures have been acquired the student must take the add/drop form directly to the Registrar. If a student wants to drop a class, s/he is responsible for officially withdrawing by the 8th week of the quarter. If all of the above steps are not followed the student may receive a 0.0 on their transcript. If a student withdraws after the second week of the quarter a “w” grade will appear on the student’s college transcript and no credit is earned. If a student does not officially withdraw, s/he will receive a 0.0 grade on their permanent college transcript. It is not desirable to have a college transcript with many or a pattern of “w” grades.

10. A student may participate in Running Start for a maximum of 6 quarters, his/her eligibility terminating in the end of the 12th grade academic year. Fifth Year seniors may enroll in Running Start but may only enroll in classes that meet high school graduation requirements and have attempted to take previously.

Student Signature: ________________________________

Parent/guardian Signature: ________________________________

GV 06/13