

## Budgeting and Planning

### Budgeting requests will factor in the following principles:

- Consider risk/reward/cost benefit of the spending/cuts
- Stand test of common sense
- Forward thinking (looking at past reductions)
- Assess and consider impact on students or educational methodology
- Linked/guided to mission and core values of SCC
- Transparent – evaluated systematically and consistently (with rubric)
- Keeping an eye on the fact that we are comprehensive college serving the interest and needs of the surrounding community (District boundary)
- Ability to apply for new funds is equally distributed
- Link to core themes of SCC

## FY16-17 BUDGET PROCESS

### SUMMARY MATERIALS

The first version is the final set of principles approved by Cabinet. The second version includes the recommendations sent to Cabinet with the markup changes showing so you can easily see how the original recommendations were changed in two ways. It also shows one addition in order to align with Accreditation.

1. “Full service liberal arts college” was changed to “comprehensive college”. This was seen as more precise while still retaining the intent of the principle. “Full service liberal arts college” implied a four year liberal arts college to many people.
2. Zero based budgeting for this cycle was deleted. The note explains that we do not have time to adequately train everyone to construct a zero based budget.
3. “Link to core themes of SCC.” was added to align with the expectations of the Northwest Commission on College and Universities (NWCCU) our accrediting body

### ONE-TIME REQUESTS

- **Unit Submissions** (*coming soon*)
  - Instruction Units
  - Student Services Units
  - Administrative Services Units
  - Seattle Vocational Institute
- **College Council Recommendations** (*coming soon*)
  - President Cabinet Approvals