Seattle Central Community College
Cooperative Education Program   *S A M P L E*
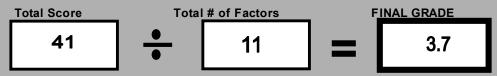
Grading System

Student	Quarter/Year

The grading system for the Cooperative Education Program will consist of points earned in the following categories. The total number of points divided by the number of performance factors will determine the student's final grade.

Performance Factors	Score	# of Factors
Learning Objective #1	3.5	
Learning Objective #2	3.4	3
Learning Objective #3	3.9	
Learning Objective #4		
Learning Objective #5		**(1 - 5)**
Quality of Work	3.7	
Quantity of Work	3.6	5
Job Knowledge	3.6	
Working Relationships	4.0	**5 - 6**
Attendance/Dependability	4.0	
Special Achievement *(Bonus Points)*		
Quality of Learning Objectives	3.8	
Submittal of Course Materials by Timelines (.1 deduction/day late)	3.9	**3**
Quality of Self-Evaluation Report	3.6	
To determine the final grade, *add the total points in each column, enter values in boxes below, and divide as shown.*	**TOTAL Score** 41	**Total # of Factors** 11

Total Score	Total # of Factors	FINAL GRADE
41	÷ 11	= 3.7

F I N A L   E V A L U A T I O N   C R I T E R I A

Place the numerical score next to each performance factor. Numerical grades should be considered equivalent to letter grades as follows:

A 4.0-3.9 **A-** 3.8-3.5 **B+** 3.4-3.2	**Excellent**	The student has exceeded all the performance expectations for this factor.	**C** 2.1-1.9 **C-** 1.8-1.5 **D+** 1.4-1.2	**Average** The student has met the performance expectations for this factor.
B 3.1-2.9 **B-** 2.8-2.5 **C+** 2.4-2.2	**High**	The student regularly works beyond a majority **of** the performance expectations for this factor.	**D** 1.1-0.9 **D-** 0.8-0.7 **E** 0.0	**Minimum** The student has failed to meet one or more of the significant performance expectations for this factor. **Unsatisfactory** The student has failed to meet the performance expectations for this factor.